



FAIR OAKS CEMETERY DISTRICT

District Manager
Guillermo Barron
Office Manager
Mysti Lingenfelter
District Foreman
Gonzalo Vega

7780 Olive Street Fair Oaks, CA 95628

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www.fairoakscemetery.com

ESTABLISHED 1902

BOARD OF TRUSTEES
Pete Schroeder-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Bob Clouse

"It is our mission to partner with our community to preserve our past & memorialize our future."

Minutes

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, July 10, 2024, at 9:00 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:00 a.m.
 - Chairman Schroeder called the meeting to order at 9:00am.
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance.
3. Roll Call of Board
 - Present were trustees Pete Schroeder, Carolyn Flood, Pat Vogel, Don Neufeld, Bob Clouse, DM Guillermo Barron, Secretary Mysti Lingenfelter, and Foreman Gonzalo Vega.
4. Public Comment on & Opportunity to Discuss Matter within District Jurisdiction
 - Jake Dickman from GSRMA presented the RMap Rebate check & certificate.
 - Jake to take our concerns back to GSRMA and email a response.
5. Information Items:
 - A. District Foreman's Monthly Report
 - i. Safety Report
 - This month's safety meeting was held on preventing back injuries.
 - ii. Any unusual activities
 - Nothing to report.
 - B. DM's Monthly Reports:
 - i. Sales
 - District sales reported as \$56,936.16.
 - District total income including tax revenue and interest reported as \$54,438.97
 - ii. Interments
 - The district's 14 burials consisted of 12 cremations and 2 caskets.
 - iii. Attendance
 - District Employee's attendance is up to date. → correction to maximum balance requested.
 - iv. Website Contacts
 - Google Analytics showed 198 visits to our website.
 - Chamber Catcher page had 13 direct views.
 - v. Major Purchases or other Extraordinary Purchases
 - Golf Cart Utility Vehicle purchase for just over 9,000.00.
 - Dump Truck purchased for under 92,000.00.
 - vi. Incidents
 - Water issues in Oak Knoll – fixed by the following week of reported incident.
 - Oak Knoll system replaced.
 - System in North West repaired.
 - vii. Correspondence
 1. Google review

Fair Oaks Cemetery District Minutes for Board of Trustees Meeting July 10, 2024

- FOCD received a 5-star rating on Google
 - viii. Upcoming events, conferences, and trainings
 - 1. PCA August (1 attending)
 - OM Lingenfelter to attend conference in Grass Valley.
- C. Committee Reports:
- i. Finance Committee
 - The finance committee met prior to the board meeting. Trustee Neufeld reported total claims were \$72,969.27.
 - ii. Investment Committee
 - Investments are following industry trends.
 - iii. Other Committee Reports
 - 1. Update on Land/Tax Issues
 - Trustee Schroeder is working on a letter to the County Board of Supervisors requesting a hearing.
 - Trustee Schroeder will try to arrange another meeting with David Hatch.
6. Unfinished Business - Board Discussion & Possible Action Items
- A. FEMA Update - Fully Funded
 - District received \$72,969.27 in recovery funds.
 - B. Audit Update - Scott German
 - Postponed to next meeting.
 - C. FOCD Policy Manual
 - Trustee Schroeder & Trustee Flood to meet with legal counsel regarding P&P manual and bring back to board.
 - D. Plaque for Past Board members
 - Plaque should be in by next Board Meeting.
7. New Business - Board Discussion & Possible Action Items
- A. Consent Calendar
 - i. Approval of Board Minutes of June 12, 2024
 - ii. Approval of Special Board Minutes June 7, 2024
 - iii. Approval of Claims
 - Motion to accept the consent calendar, as Corrected. Moved by Trustee Neufeld 2nd by Trustee Clouse. Approved 5/0/0
8. Trustees Discussions, Questions, & Comments
9. Adjournment
- Chairman Schroeder adjourned the meeting at 10:42am.
Approved as ___ read ~~X~~ corrected.
Prepared by: Mysti Lingenfelter Board Clerk.