



# FAIR OAKS CEMETERY DISTRICT

Guillermo Barron  
District Manager  
Mysti Lingenfelter  
Admin Assist  
Gonzalo Vega  
District Foreman

7780 Olive Street Fair Oaks, CA 95628

Phone (916) 966-1613 Fax (916) 966-8921

[www.fairoakscemetery.com](http://www.fairoakscemetery.com)

ESTABLISHED 1902

BOARD OF TRUSTEES  
Robert Clouse-Chairman  
Carolyn Flood-Vice Chairman  
Patricia Vogel  
Albert D. Neufeld  
Peter Schroeder

**"It is our mission to partner with our community to preserve our past & memorialize our future."**

## Minutes

### OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, August 9, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
  - Vice-Chairman Flood called the meeting to order at 9:15am
2. Pledge of Allegiance
  - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
  - Present were trustees Pat Vogel, Pete Schroeder, and Carolyn Flood, Don Neufeld, DM Guillermo Barron, Foreman Gonzalo Vega, and Secretary Mysti Lingenfelter.
  - Absent Bob Clouse – Chairman
4. Public Comment on any agenda items - Open or Closed.
  - No Public Present.
5. Unfinished Business - Board Discussion & Possible Action Items
  - A. Update on Land/Tax Issues
    - Trustee Schroeder is to meet with Supervisor Desmond and LAFCo Rep Jose Henriquez later in August to discuss our tax issue.
    - Trustee Schroeder asked staff to prepare a comparison between current TRA's and Potential TRA's.
  - B. Progress of Expansion Project
    - DM Showed the board several pictures on the expansion project progress.
  - C. FEMA Update
    - All projects have been submitted and are currently in the review stage.
    - GSRMA has denied coverage, but in doing so also held up the FEMA claim, currently under review.
  - D. Audit Update
    - Audits are still in progress; the County has been notified they will be completed by the end of the month.
6. Finance Committee Report
  - The finance committee met prior to the board meeting. Trustee Vogel reported total claims were \$32,415.42.
7. Consent Calendar
  - A. Approval of Board Minutes of July 12, 2023
  - B. Approval of Claims
    - Motion to accept the minutes of July 12, 2023, as corrected. Moved by Trustee Neufeld 2<sup>nd</sup> by Trustee Vogel. Approved 4/0/1
8. Information Items
  - A. District Foreman's Monthly Report
    - i. Safety Report
      - This month's safety meeting was held on proper hearing protection.
      - ii. Any unusual activities
    - Nothing to report.

Fair Oaks Cemetery District Minutes for Board of Trustees Meeting August 9, 2023

B. DM's Monthly Reports:

i. Sales

- District sales reported as \$64,881.38.

ii. Internments

- The district's 16 burials consisted of 13 cremations and 3 caskets.

iii. Attendance

- District Employee's attendance is up to date.

iv. Website Contacts

- Google Analytics showed 146 visits to our website in June.

- Chamber Catcher page had 30 direct views.

v. Correspondence

- Nothing to report.

vi. Upcoming events, conferences, and trainings

- Guillermo will not be attending upcoming GSRMA Conference

vii. Major Purchases or other Extraordinary Expenditure

- Nothing to report.

viii. Incidents

- Man Scoping out the yard, but no damage or stolen property to report.

9. New Business - Board Discussion & Possible Action Items:

A. LAFCo Elections

- Board Discussed potential candidates.

- Motion to vote for Brian Danzl. Moved by Trustee Schroeder, 2<sup>nd</sup> by Trustee Neufeld. Approved 4/0/1

10. Trustees Discussions, Questions, & Comments

- Trustee Vogel asked if Rotary Club of Fair Oaks could borrow tents, chairs, and tables from the cemetery, with indemnity agreement.

- Trustee Flood gave DM a list of green items the zoo staff would like donated.

11. Adjournment

- Vice-Chairman Flood adjourned the meeting at 9:15am.

Approved as \_\_\_ read X corrected.

Prepared by: Mysti Lingenfelter Board Secretary.

Votes: <u>4</u> Ayes
<u>0</u> Nays
<u>0</u> Abstain
<u>1</u> Absent