



FAIR OAKS CEMETERY DISTRICT

Guillermo Barron
District Manager
Mysti Lingenfelter
Admin Assist
Gonzalo Vega
District Foreman

7780 Olive Street Fair Oaks, CA 95628

Phone (916) 966-1613 Fax (916) 966-8921

www.fairoakscemetery.com

ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Peter Schroeder

**"It is our mission to partner with our community to
preserve our past & memorialize our future."**

NOTICE

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, September 13, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

Investment Committee meets prior to the board meeting.

Finance Committee meets at 8:45am

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the Public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order-9:15 a.m.
2. Pledge of Allegiance
3. Roll Call of Board
4. Public Comment on any agenda items - Open or Closed.

The Board of Trustees of the Fair Oaks Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. Unfinished Business - Board Discussion & Possible Action Items

A. Update on Land/Tax Issues

District is discussing solutions to lack of resources .

1

B. FEMA Update

District Staff will update the board on FEMA grant progress.

2-6

C. Audit Update - Scott German

Update on Audits from 2020/2021 & 2021/2022

6. Finance Committee Report

7. Investment Committee Report

8. Consent Calendar

A. Approval of Board Minutes of August 9, 2023

B. Approval of Claims

7-12

9. Information Items

A. District Foreman's Monthly Report

i. Safety Report

ii. Any unusual activities

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting September 13, 2023

B. DM's Monthly Reports:

- i. Sales
- ii. Internments 13-38
- iii. Attendance
- iv. Website Contacts
- v. Correspondence
 - 1. LAFCo Budget
 - 2. GSRMA Letter
- vi. Upcoming events, conferences, and trainings
- vii. Major Purchases or other Extraordinary Expenditure
- viii. Incidents

C. SDAC Report - Pete Schroeder 39

10. New Business - Board Discussion & Possible Action Items:

- A. 10-year plan in motion & review 40-43
 - District is discussing plans and accomplishments for the cemetery.*
- B. Blue Tractor
 - Blue Tractor, Tier 0, is going to be obsolete in 2024.*

11. Recess to Closed Session

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.


A. Public Employee Evaluation - District Manager

12. Reconvene to Open Session and Report any Action Taken During Closed Session

13. Trustees Discussions, Questions, & Comments

14. Adjournment

This Agenda posted this 8th Day of September 2023



Guillermo Barron, District Manager

A complete agenda packet, including staff reports and supporting documents, is available for public inspection at the District Office during normal business hours.

In compliance with Americans with Disabilities Act the Fair Oaks Cemetery District will make available to members of the public any special assistance necessary to attend and participate in this meeting. In addition, if requested this agenda will be made available in appropriate alternative formats. All such requests should be made at least 72 hours prior to the meeting to the District Manager at 916-966-1613 or at the district's office as listed at the top of the agenda.

Projections for money we should be getting?

	Current TR	Population	Area (square miles)	TRA Values 2008/2009
Current Area	300,159.00	28,124.00	10.38	200,512.00
	Estimated TR Total			
Whole District		264,052.00	75.53	1,074,392.00

Amount short:

based on popultion:	2,518,757.00
based on area:	1,883,946.00
Based on TRA information:	1,308,166.00

Email Sent

I have attached a few calculations based from three different scenarios:

1. population in our tax area versus the whole district,
2. Square mile of our area versus the whole district
3. TRA's from 2008-2009 our portion versus our whole district.

Each item shows you what we would have been shorted for this year. Looking over our income versus expenditures it is safe to say our bottom line of what we need is approximately 500, 000 additional funds per year to keep us solvent. So if you can negotiate somewhere between \$500,000 and \$2.5 million. Each year we will be good.



August 2, 2023

Guillermo Barron, District Manager
Fair Oaks Cemetery District
7780 Olive Street
Fair Oaks, California 95628

Subject: Approval of Request for Public Assistance
FEMA-4683-DR-CA, California Severe Winter Storms, Flooding,
Landslides, and Mudslides
Cal OES ID: 067-91118 FEMA ID: 067-UEI83-00
Subrecipient: Fair Oaks Cemetery District
Cal OES Log: COR-000801 FEMA Log: None

Dear Guillermo Barron:

The California Governor's Office of Emergency Services (Cal OES) is pleased to inform the Fair Oaks Cemetery District (Subrecipient) its Request for Public Assistance (RPA) for the California Severe Winter Storms, Flooding, Landslides, and Mudslides has been approved by the Federal Emergency Management Agency (FEMA). You should have been notified of your RPA Approval by a system-generated email from FEMA's web-based Grants Portal system (support.pagrants@fema.gov). This letter contains additional helpful information. Cal OES requests you use the Cal OES ID number noted above (if applicable) when corresponding with Cal OES for this disaster. All correspondence should be addressed to:

Mr. Robert Larsen, State Public Assistance Officer
California Governor's Office of Emergency Services
Recovery Section, Public Assistance Division
3650 Schriever Avenue
Mather, California 95655
ATTN: FEMA-4683-DR-CA

Incident Period

Eligibility of Public Assistance costs, as a result of the California Severe Winter Storms, Flooding, Landslides, and Mudslides, will be based on events that occurred within the incident period of December 27, 2022, through January 31,



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY SECTION • PUBLIC ASSISTANCE
PHONE: (916) 845-8200 • FAX: (916) 845-8387
www.CalOES.ca.gov

2023. Pursuant to Title 44 of the Code of Federal Regulations (44 CFR) section 206.202(d)(1)(ii), any known damage that occurred within the incident period must be reported to FEMA/Cal OES within 60 days of the Recovery Scoping Meeting, via Grants Portal - Damage Inventory, to be eligible for federal assistance.

Deadline to Identify Projects

Project Worksheets (PW) are the reimbursement vehicles used to fund disaster projects. PWs are used to document the location, damage description and dimensions, scope of work, and cost estimate for each project. The PW is the basis for funding and all cost estimates and damage must be identified within 60 days following the Recovery Scoping Meeting for each of those projects identified on the subrecipient's Damage Inventory via Grants Portal. Damages and costs must be estimated when final supporting documents are not yet available. As the subrecipient, you are strongly encouraged to submit PW information as soon as possible to expedite the assistance and funding process. Failure to identify and submit PW information in accordance with these parameters may jeopardize project funding, or place additional work requirements on subrecipients to ensure reimbursement of all project costs. Project funding or payment is not available for a PW until it is obligated by FEMA.

Project Completion Deadlines

In accordance with 44 CFR section 206.204(c)(1), FEMA requires all projects be completed within approved timeframes or funding may be jeopardized. It is imperative subrecipients submit a time extension request for any project that will not be completed by the current approved project deadline. Further, time extensions will be granted by Cal OES or FEMA only if the subrecipient can demonstrate extenuating circumstances or unusual project requirements beyond its control that prevent the successful completion of the approved scope of work by the current approved project deadline. Please be advised FEMA and Cal OES will examine these requests closely and time extensions will only be approved for extenuating circumstances. To assist you in determining whether your agency requires a time extension, please refer to the following time limitations for the completion of work associated with this disaster:

DR-4683 Emergency Work Deadlines (Categories A and B)		DR-4683 Permanent Work Deadlines (Categories C-G)	
Regulatory Deadline	Cal OES Time Extension Authority	Regulatory Deadline	Cal OES Time Extension Authority
July 14, 2023	January 14, 2024	July 14, 2024	January 14, 2027

As delineated in the table above, Cal OES is able to grant time extensions for approved (obligated) projects through January 14, 2024, for emergency work and January 14, 2027, for permanent work. FEMA must approve time extensions for any project that will be completed after these dates. Time extension requests must include a full explanation of the extenuating circumstances causing the delay, PW number, category of work, construction schedule, estimated project completion date, as well as dates and provision of previously approved time extensions. Time extension requests should be submitted to Cal OES prior to the established deadline.

Compliance with Federal, State, and Local Environmental and Historical Laws

Initiating a project prior to FEMA's review for compliance with federal environmental and historic laws and executive orders may result in jeopardizing funding. FEMA will complete any required documentation and interagency consultations. Subrecipients must obtain all necessary permits required for all projects, and must comply with any federal, state, or local environmental and historic laws or permit requirements.

Change in Scope of Work or Additional Funding

Any change to the scope of work and/or significant increase in project funding must be requested in writing through Cal OES. A version to the original PW may be prepared by Cal OES based on the eligible work in the documentation provided with the request. The draft PW will be transmitted by Cal OES to FEMA for approval. It is imperative subrecipients wait for FEMA's approval before initiating any changes to the approved scope of work. Such work may be subject to review for compliance with various federal environmental and historic preservation laws and regulations. Any additional work performed prior to approval by FEMA and completion of these reviews may jeopardize funding for the entire project.

Management Costs

In accordance with FEMA Recovery Policy FP 104-11-2, subrecipients can claim management costs through the PW process for those disasters declared on or after August 1, 2017, for five percent of the total award amount. Management costs include indirect costs, direct administrative costs, and any other administrative expense associated with a specific project under a major disaster. These expenses can include, but are not limited to, staff time spent to complete initial, interim, and final inspections; preparing PWs; collecting and organizing documentation; and attending certain meetings with Cal OES and FEMA. In addition, Cal OES will continue to provide a 10 percent administrative allowance on the Cal OES cost-share amount.

Net Small Project Overrun (NSPO) Guidelines

Pursuant to 44 CFR section 206.204(e)(2), a Public Assistance subrecipient may appeal for additional small project funding within 60 days of the completion of work on its last small project. The small project threshold for this event is \$1,000,000. When submitting an appeal for an NSPO, you must include a cost overrun summary listing all small project PWs, actual costs to complete the approved scope of work, and project completion dates. Further, you must be prepared to supply all required supporting documentation upon request.

Appeal Process

In accordance with 44 CFR section 206.206, you have the right to appeal any determination made by FEMA. Subrecipients must submit an appeal through Grants Portal, within 60 days from the date that FEMA electronically transmits the determination via Grants Portal. Cal OES then has an additional 60 days to review the appeal, make a recommendation, and transmit the appeal to FEMA. FEMA regulations require the subrecipient to provide a documented justification in support of its position; the monetary figure in dispute; and the provision of federal law and the regulation or policy with which the subrecipient believes the initial action was inconsistent. At a minimum, subrecipients are encouraged to submit the above documentation, as well as any additional documentation needed to best support the appeal argument. All known relevant information must be submitted with the first appeal. Additional information may not be submitted later. Failure to provide this information will affect Cal OES' ability to support the appeal and still meet FEMA's regulatory deadlines.

Funding Process

Upon obligation of federal and state funds, you will be notified by Cal OES via grant obligation notification letters. These obligation letters will describe the state and federal funding processes. Questions regarding payments of approved funding should be directed to the Cal OES Financial Processing Division at (916) 845-8110 or via email at RecoveryPayments@caloes.ca.gov.

Insurance

Pursuant to 44 CFR section 206.252, a subrecipient is required to obtain and maintain insurance on insurable facilities as a condition of receiving Public Assistance funding from FEMA. This requirement is waived when eligible costs for an insurable facility do not exceed \$5,000. FEMA will notify the subrecipient of the type and amount of insurance required. However, FEMA cannot require greater types and extent of insurance than is certified as reasonable by the State Insurance Commissioner. FEMA Policy 206-086-1, Public Assistance Policy on Insurance, describes these requirements in detail. Please note, failure to obtain and maintain insurance as prescribed could jeopardize future disaster funding.

Procurement

For all approved, federally funded and/or federally financed projects, subrecipients are required to follow the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, at 2 CFR Part 200, as adopted by the Department of Homeland Security at 2 CFR Part 3002, when using the federal financial assistance to procure property and/or services.

In conclusion, expediting the processing of project worksheets and reimbursements involves a high level of proactive participation. It is imperative you coordinate with your staff and designated Cal OES/FEMA personnel to submit the Damage Inventory and supporting documentation, and conduct site inspections in a timely manner to avoid unnecessary delays in reimbursements, which can ultimately affect your jurisdiction's recovery. If you have any questions related to this correspondence, please contact us at (916) 845-8200 or via email at DisasterRecovery@caloes.ca.gov.

Sincerely,

THE CAL OES RECOVERY TEAM
(916) 845-8200
DisasterRecovery@caloes.ca.gov

cc: Financial Processing Division

kmh



FAIR OAKS CEMETERY DISTRICT

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Minutes

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, August 9, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
 - Vice-Chairman Flood called the meeting to order at 9:15am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Pat Vogel, Pete Schroeder, and Carolyn Flood, Don Neufeld, DM Guillermo Barron, Foreman Gonzalo Vega, and Secretary Mysti Lingenfelter.
 - Absent Bob Clouse – Chairman
4. Public Comment on any agenda items - Open or Closed.
 - No Public Present.
5. Unfinished Business - Board Discussion & Possible Action Items
 - A. Update on Land/Tax Issues
 - Trustee Schroeder is to meet with Supervisor Desmond and LAFCo Rep Jose Henriquez later in August to discuss our tax issue.
 - Trustee Schroeder asked staff to prepare a comparison between current TRA's and Potential TRA's.
 - B. Progress of Expansion Project
 - DM Showed the board several pictures on the expansion project progress.
 - C. FEMA Update
 - All projects have been submitted and are currently in the review stage.
 - GSRMA has denied coverage, but in doing so also held up the FEMA claim, currently under review.
 - D. Audit Update
 - Audits are still in progress; the County has been notified they will be completed by the end of the month.
6. Finance Committee Report
 - The finance committee met prior to the board meeting. Trustee Vogel reported total claims were \$32,415.42.
7. Consent Calendar
 - A. Approval of Board Minutes of July 12, 2023
 - B. Approval of Claims
 - Motion to accept the minutes of July 12, 2023, as corrected. Moved by Trustee Neufeld 2nd by Trustee Vogel. Approved 4/0/1
8. Information Items
 - A. District Foreman's Monthly Report
 - i. Safety Report
 - This month's safety meeting was held on proper hearing protection.
 - ii. Any unusual activities
 - Nothing to report.

Fair Oaks Cemetery District Minutes for Board of Trustees Meeting August 9, 2023

B. DM's Monthly Reports:

i. Sales

- District sales reported as \$64,881.38.

ii. Internments

- The district's 16 burials consisted of 13 cremations and 3 caskets.

iii. Attendance

- District Employee's attendance is up to date.

iv. Website Contacts

- Google Analytics showed 146 visits to our website in June.

- Chamber Catcher page had 30 direct views.

v. Correspondence

- Nothing to report.

vi. Upcoming events, conferences, and trainings

- Nothing to report.

vii. Major Purchases or other Extraordinary Expenditure

- Nothing to report.

viii. Incidents

- Man Scoping out the yard, but no damage or stolen property to report.

9. New Business – Board Discussion & Possible Action Items:

A. LAFCo Elections

- Board Discussed potential candidates.

- Motion to vote for Brian Danzl. Moved by Trustee Schroeder, 2nd by Trustee Neufeld. Approved 4/0/1

10. Trustees Discussions, Questions, & Comments

- Trustee Vogel asked if Rotary Club of Fair Oaks could borrow tents, chairs, and tables from the cemetery.

11. Adjournment

- Vice-Chairman Flood adjourned the meeting at 9:15am.
Approved as ____ read ____ corrected.
Prepared by: Mysti Lingenfelter Board Secretary.

Votes: ____Ayes
____Nays
____Abstain
____Absent

FAIR OAKS CEMETERY DISTRICT							
Expenses by Vendor Summary							
August 2023							
	Total						
Ace Hardware	213.06	103.14	62.44	37.16	10.32		
Adobe Inc.	29.99						
Alhambra	227.47	109.61	117.86				
ALP, Inc. 71810	7,500.00	3,750.00	3,750.00				
Amazon.com	107.70	50.63	19.38	37.69			
ASCO Pacific	1,285.35	864.35	421.00				
CA Dept Tax Fee Admin	325.87						
Comcast Business	419.11						
Cordeiro Vault Company Inc.	174.00						
County of Sac. Environmental Dept	664.00						
Ewing Roseville	300.41						
FO Water District	1,845.35	500.00	1,345.35				
Fuel	498.80	103.31	99.79	98.55	55.31	94.08	47.76
Future Ford of Sacramento	392.94						
Gold Country Copier	101.21						
Green Acres Nursery & Supply	264.69	305.26	(44.88)	4.31			
GSRMA	25,149.00						
Home Depot	200.07						
iCloud	0.99						
Jeff Vertrees	550.00						
Liberty Bell Smart Home	49.99						
Lowe's	982.32	85.34	65.23	223.02	(18.46)	(392.84)	
		436.80	190.16	50.12	129.28	213.67	

Lunch for Employee Incentive	149.79	79.08	70.71				
Noah's Bagels	26.96						
O'Reilly Auto Parts	38.76						
Plot Refunds - REFND	1,500.00	175.00	1,000.00	325.00			
Quill	503.11	412.81	37.38	24.86	28.06		
Raley's / Bel-Air	18.40						
Round Table Pizza	122.51						
Sac County Prop Tax	367.11						
Sam's Club	399.93	263.31	136.62				
SMUD	576.73	14.38	82.41	176.69	303.25		
United States Postal Service	16.74						
Verizon	51.89						
White Cap	157.21						
TOTAL	\$ 45,211.46						
uesday, Sep 05, 2023 10:22:41 AM GMT-7 - Accrual Bas							

FAIR OAKS CEMETERY DISTRICT				
Profit and Loss by Class				
August 2023				
	202A	208A	209A	TOTAL
Income				
96910 Cemetery Services				0.00
96910.0 PreNeed Collections	2,588.00		6,470.00	9,058.00
96910.1 Endowment Collections		799.02		799.02
96910.2 CSVC- Plot Fees	10,760.00			10,760.00
96910.3 Preneed Transfer - to Gen	2,080.00			2,080.00
96910.4 CSVC- Vaults	6,351.00			6,351.00
96910.5 CSVC- Open & Close	8,116.00			8,116.00
96910.6 CSVC- Miscellaneous	438.32			438.32
96910.61 Convivence Fees Collected	38.82			38.82
96910.62 96910.62 Interment Rights	0.00			0.00
Total 96910.6 CSVC- Miscellaneous	\$ 477.14	\$ 0.00	\$ 0.00	\$ 477.14
96910.8 CSVC- markers	2,774.00			2,774.00
Total 96910 Cemetery Services	\$ 33,146.14	\$ 799.02	\$ 6,470.00	\$ 40,415.16
96911.0 Plot Refund	-1,500.00			-1,500.00
97300.0 Donations				0.00
97300.1 Memorial Day Don.	150.00			150.00
Total 97300.0 Donations	\$ 150.00	\$ 0.00	\$ 0.00	\$ 150.00
Total Income	\$ 31,796.14	\$ 799.02	\$ 6,470.00	\$ 39,065.16
Gross Profit	\$ 31,796.14	\$ 799.02	\$ 6,470.00	\$ 39,065.16
Expenses				
11100.0 Salary	13,891.20			13,891.20
11240.0 Board	500.00			500.00
11320.0 Overtime	162.00			162.00
12100.0 Retire	2,950.00			2,950.00
12200.0 OASDHI	1,113.31			1,113.31
12300.0 Group Ins	3,266.26			3,266.26
12400.0 Comp Ins	8,739.00			8,739.00
20290.0 Business Exp	26.96			26.96
20380.0 Employee Recognition	290.70			290.70
20510.0 Liability Ins	16,410.00			16,410.00
20760.0 Office Sup	610.81			610.81
20810.0 Postage	16.74			16.74
21040.0 Agri / Horti SUP	935.32			935.32
21910.0 Electricity	576.73			576.73
21970.0 Telephone	471.00			471.00
21980.0 Water	1,306.80			1,306.80
22060.0 Auto Maint SUP	392.94			392.94
22360.0 Fuel- Lube	498.80			498.80
22820.0 Shop Equip SUP	38.76			38.76

25070.0 Assess Coll SVC	1,356.98			1,356.98
25910.0 Other Prof SVC	948.20			948.20
28980.0 Other Oper SUP	1,582.37			1,582.37
28990.1 Temp Workers	7,500.00			7,500.00
28990.2 Gates	550.00			550.00
80400.0 Commodities	1,038.35			1,038.35
80400.1 Scroll Plates	421.00			421.00
Merchant deposit fees	46.59			46.59
Total Expenses	\$ 65,640.82	\$ 0.00	\$ 0.00	\$ 65,640.82
Net Operating Income	-\$ 33,844.68	\$ 799.02	\$ 6,470.00	-\$ 26,575.66
Other Expenses				
89999.0 Tranfer To Pre-need Liability			6,470.00	6,470.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 6,470.00	\$ 6,470.00
Net Other Income	\$ 0.00	\$ 0.00	-\$ 6,470.00	-\$ 6,470.00
Net Income	-\$ 33,844.68	\$ 799.02	\$ 0.00	-\$ 33,045.66
Tuesday, Sep 05, 2023 10:53:27 AM GMT-7 - Accrual Basis				

FAIR OAKS CEMETERY DISTRICT					
Sales by Client Detail					
August 2023					
	Date	Product/Service	Qty	Sales Price	Amount
1118550 Evans, Harold J.					
	08/07/2023	Vaults:Urn Vault - AtNeed			294.00
	08/07/2023	Opening & Closing:Cremation O&C - AtNeed			529.00
	08/07/2023	Misc.:Out of District Fee			169.16
Total for 1118550 Evans, Harold J.					\$ 992.16
1119151 GORDON, Donna					
	08/07/2023	Donation - MMD:Avenue of Flag			150.00
Total for 1119151 GORDON, Donna					\$ 150.00
1141874 Blackburn, J. Barrie					
	08/14/2023	Vaults:Standard Vault - AtNeed			941.00
	08/14/2023	Opening & Closing:Casket O&C - AtNeed			1,294.00
Total for 1141874 Blackburn, J. Barrie					\$ 2,235.00
1143702 Galgani, Louise					
	08/23/2023	Misc.:Convenience Fee			38.82
	08/23/2023	Opening & Closing:Casket O&C - AtNeed			1,294.00
Total for 1143702 Galgani, Louise					\$ 1,332.82
1144026 Arroyo, Juanita					
	08/04/2023	Vaults:Urn Vault - AtNeed			294.00
	08/04/2023	Opening & Closing:Cremation O&C - AtNeed			529.00
Total for 1144026 Arroyo, Juanita					\$ 823.00
1148717 Smith, James R.					

	08/17/2023	Markers:Marker Setting - 12x24			302.00
Total for 1148717 Smith, James R.					\$ 302.00
1149323 Burgess, Christopher					
	08/03/2023	Misc.:Out of District Fee			169.16
	08/03/2023	Vaults:Urn Vault - AtNeed			294.00
	08/03/2023	Opening & Closing:Cremation O&C - AtNeed			529.00
Total for 1149323 Burgess, Christopher					\$ 992.16
1154195 Adelzadeh, Mahvash					
	08/07/2023	Vaults:TD Vault - AtNeed			2,470.00
	08/07/2023	Misc.:Interment Rights			0.00
	08/07/2023	Endowment Fund:Endowment			588.00
	08/07/2023	Plot Fees Collected:Plot Fees			3,704.00
	08/07/2023	Opening & Closing:Casket O&C - AtNeed			1,294.00
Total for 1154195 Adelzadeh, Mahvash					\$ 8,056.00
1154218 Eidam, Diane					
	08/11/2023	Opening & Closing:Cremation O&C - AtNeed			529.00
	08/11/2023	Plot Fees Collected:Plot Fees			1,000.00
	08/11/2023	Endowment Fund:Endowment			588.00
	08/11/2023	Misc.:Interment Rights			0.00
	08/11/2023	Vaults:Urn Vault - AtNeed			294.00
Total for 1154218 Eidam, Diane					\$ 2,411.00
1154248 Abdallah, Tareq					

	08/21/2023	Misc.:Service Contract Charge			100.00
	08/21/2023	Plot Fees Collected:Plot Fees			4,292.00
	08/21/2023	Endowment Fund:Endowment			823.00
	08/21/2023	PreNeed:Casket O&C - PreNeed			1,294.00
	08/21/2023	PreNeed:Casket O&C - PreNeed			1,294.00
	08/21/2023	Vaults:DD Vault - AtNeed	1	1,764.00	1,764.00
	08/21/2023	Misc.:Interment Rights			0.00
Total for 1154248 Abdallah, Tareq					\$ 9,567.00
1154272 Howard, Randall & April					
	08/25/2023	Misc.:Interment Rights			0.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Markers:FG Brass Plaque			412.00
	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Endowment Fund:Endowment			158.00
	08/25/2023	Markers:FG Brass Plaque			412.00
	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Endowment Fund:Endowment			158.00
	08/25/2023	Markers:FG Brass Plaque			412.00

	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Endowment Fund:Endowment			158.00
	08/25/2023	Markers:FG Brass Plaque			412.00
	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Endowment Fund:Endowment			158.00
	08/25/2023	Markers:FG Brass Plaque			412.00
	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Plot Fees Collected:Plot Fees			294.00
	08/25/2023	Endowment Fund:Endowment			158.00
	08/25/2023	Markers:FG Brass Plaque			412.00
	08/25/2023	Opening & Closing:FG O&C - AtNeed	1	353.00	353.00
	08/25/2023	Endowment Fund:Endowment			158.00
Total for 1154272 Howard, Randall & April					\$ 7,302.00
TOTAL					\$ 34,163.14
Tuesday, Sep 05, 2023 10:20:33 AM GMT-7 - Accrual Basis					

BURIALS													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
STANDARD	2	2											4
DELUXE													0
TITAN		1											1
DOUBLE													0
Pre-VAULTED	1	3											4
OTHER		3											3
BABY													0
ASHES-PLOT	10	5											15
ASHES-NICHE	3	4											7
23-24 TOTAL	16	18	0	0	0	0	0	0	0	0	0	0	34
22-23 TOTAL	32	19	12	17	11	13	13	18	29	17	15	26	222
21-22 TOTAL	18	21	14	22	19	17	18	27	15	18	13	20	222
VAULT SALES													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
STANDARD	3	1											4
DELUXE													0
TITAN													0
DOUBLE	2												2
PB DOUBLE		1											1
PB SINGLE													0
OTHER	1												1
URN	5	4											9
NICHE													0
23-24 TOTAL	11	6	0	0	0	0	0	0	0	0	0	0	17
22-23 TOTAL	13	19	9	5	12	6	11	6	6	12	7	13	119
21-22 TOTAL	14	10	11	17	19	19	13	22	9	8	16	28	186
VAULT INVENTORY FY 2023/2024													
		BAL		RCVD		USED		BAL		INV #			
STANDARD		8				3		5		888,903,			
										881,902,904			
DELUXE		3						3		839, 840, 841			
TITAN		2				1		1		629			
DOUBLE		2						2		770,886			
OTHER		1						1		842 OVR			
URN		90				5		85					
NICHE		51				4		47					
INVENTORY			START		RTNS		SOLD		PYMTS		ON HOLD		BALANCE
FULL PLOT			31		4				3				32
CREMATION PLOT			234				1		2				231
SINGLE NICHE			178						2				176
MEDIUM NICHE			69						4				65
OAK KNOLL			73						8				65
OK MED NICHE			432						5				427
ACORN			44						1				43
FAMILY GARDEN			67				1		2				64
FOUNTAINS			335				2		2				331
FT TRIPLES			6						0				6
PLOTS SOLD													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
TAX RES	6	3											9
NON TAX RES	2	1											3
OUT OF DIST	2	0											2
23-24 TOTAL	10	4	0	0	0	0	0	0	0	0	0	0	14
22-23 TOTAL	6	17	7	3	3	3	6	8	4	7	10	12	86
21-22 TOTAL	16	7	8	5	8	7	6	7	6	2	9	7	88



Guillermo Barron
District Manager
Gonzalo Vega
District Foreman
Mysti Lingenfelter
Admin Assist

FAIR OAKS CEMETERY

7780 Olive Street Fair Oaks, CA 95628
Phone (916) 966-1613 Info.FOCD@gmail.com
www.fairoakscemetery.com
ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Pete Schroeder

*"It is our mission to partner with our community to preserve
our past & memorialize our future"*

Established 1902

FY 2023-2024 ATTENDANCE

July 2023

VACATION	BALANCE FORWARD	MONTHLY ACCRUAL	TAKEN		YEAR TO DATE BALANCE
GUILLERMO	240.00	16.67	-32.00	\$8,317.28	224.67
GONZALO	222.00	10.00		\$6,264.00	232.00
MYSTI	12.07	6.67		\$449.76	18.74
				\$15,031.04	

SICK	BALANCE FORWARD	MONTHLY ACCRUAL	TAKEN		YEAR TO DATE BALANCE
GUILLERMO	211.50	8.00	0.00	\$8,125.89	219.50
GONZALO	238.00	8.00	-8.00	\$6,426.00	238.00
MYSTI	45.50	8.00	-16.00	\$900.00	37.50
				\$15,451.89	

DENTAL / VISION	BEGINNING BALANCE		USED		YEAR TO DATE BALANCE
GUILLERMO	\$ 2,000.00		\$ -		\$ 2,000.00
GONZALO	\$ 2,000.00		\$ -		\$ 2,000.00
MYSTI	\$ 2,000.00		\$ -		\$ 2,000.00

info.focd@gmail.com

From: Google Business Profile <businessprofile-noreply@google.com>
Sent: Sunday, August 6, 2023 10:36 AM
To: info.focd@gmail.com
Subject: Fair Oaks Cemetery District, your performance report for July 2023

Business Profile

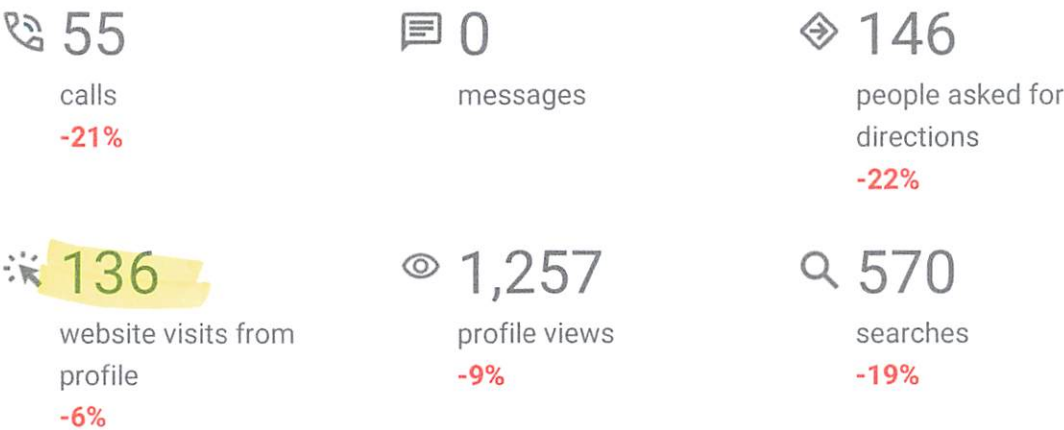


Your Business Profile report with 337 interactions* last month

See how Fair Oaks Cemetery District at 7780 Olive Street, Fair Oaks, California 95628 performed in July 2023 compared to the previous month.

See full report

Your performance at a glance



**An interaction is when a customer calls, messages you, makes a booking, is sent to your website, or requests directions from your Business Profile.*

Top search terms

- | | | |
|-------------------|--------------------------|------------------|
| 1 cemetery
215 | 2 cemetery near me
90 | 3 cemetery
80 |
|-------------------|--------------------------|------------------|

info.focd@gmail.com

From: Fair Oaks Chamber of Commerce <GroupMessaging@chamberorganizer.com>
Sent: Saturday, September 2, 2023 7:48 AM
To: Guillermo Barron; gbarron.focd@gmail.com
Subject: 08/2023 - Monthly Statistics Information Report for Members

Dear Guillermo,

The Fair Oaks Chamber of Commerce is pleased to provide last months business intelligence report from our online promotion of Fair Oaks Cemetery.

The Chamber had a total of 139078 member exposures last month through the membership directory and you had a total of 671 of those exposures. In addition, you had 41 direct views of your Traffic Catcher Website System and a total of 0 views of your Google Map.

If you have very few views or none at all for any of these categories you may still need to optimize your online advertising system. The views above do not include views and search engine requests from the Community on Display Catalog Advertising System. For these results go to:
<http://www.ectownusa.com/EcTownUSA2006/stats.html>

If you would like to login, please use the following link. If you cannot remember your user name and password please enter your email address in the lost password box and it will be emailed to you:
http://chamberorganizer.com/members/mlogin.php?org_id=FAIR

If you have any questions please use the following link for contact information:
http://chamberorganizer.com/members/contactus_page.php?org_id=FAIR


Most organizations offer full optimization services. Take a tour by clicking here: <http://membertour.ectownusa.com>



MEMO

DATE: May 19, 2023

TO: Funding Agencies

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: LAFCo Budget for Fiscal Year 2023-24

On April 5, 2023, the Commission approved the Final LAFCo Budget for Fiscal Year 2023-24, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated in accordance with the provisions of Government Code §56381(b). Although the contributions have been calculated, they have not yet been cross-checked by the County Department of Finance. A notice will go out after July 1, 2023 with the verified contribution amount. While a final amount for your agency has not yet been determined, to assist you with your budget estimates, the overall agency contributions increased by 4% from the current year. In addition, a preliminary estimate can be provided by contacting me at henriquezj@saclafco.org or by calling the LAFCo office.

Please contact me at 916-874-2937, if you have any questions or concerns.

Thank you.

Enclosures: LAFCo Resolution LAFC 2023-05
Final LAFCo Budget FY2023-24

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Sean Loloe, Iva Walton, City Members ■ *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

Subject Matter

Date

Page 2 of 2



RESOLUTION NO. LAFC 2023-05

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ADOPTION OF FINAL BUDGET FISCAL YEAR 2023-24

WHEREAS, Government Code §56381 specifies that, following a noticed public hearing, the Sacramento Local Agency Formation Commission shall adopt annually a proposed budget by May 1, 2023 and a final budget by June 15, 2023; and

WHEREAS, on March 1, 2023, following a noticed public hearing, the Commission considered its budget priorities, a work plan and a draft proposed budget to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act of 2000, commencing with Government Code §56000 et seq.; and

WHEREAS, the proposed budget was adopted on March 1, 2023, and transmitted to all parties specified in Government Code §56381(a); and

WHEREAS, a hearing was set for April 5, 2023 for the Commission to receive comment from the agencies and the public on the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified in law for the adoption of the final budget; and

WHEREAS, on April 5, 2023, at the time and place specified in the Notice, the Commission heard, discussed and considered all oral and written testimony submitted on the budget, including but not limited to, the approved budget priorities and work plan for Fiscal Year 2023-24, the Executive Officer's report and recommendation and any proposed additions and deletions amending the Final Budget; and

WHEREAS, the FY 2023-24 Budget is subject to any salary and benefit changes made by the County Board of Supervisors during its budget deliberations affecting LAFCo contracts with County staff. These positions are subject to salary and benefits which are approved by the respective agencies; and

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$1,075,866; and

WHEREAS, in accordance with Government Code Section 56381, the Final Budget for Fiscal Year 2023-24 is hereby adopted in accordance to the following:

(1) Salary and Employee Benefits (Employee Expense)	\$9,000
(2) Services and Supplies (Operating Costs)	\$1,026,996 ¹
(3) Other Charges	\$0
(4) Fixed Assets	
(A) Land	\$0
(B) Structures and Improvements	\$0
(C) Equipment	\$0
(5) Expenditure Transfers	\$0
(6) Contingency	\$39,870
(7) Provision for Reserve Increases	\$0
Total Budget Requirements	\$1,075,866
Total Funding	\$1,075,866

NOW THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Sacramento Local Agency Formation Commission that the Final Budget for Fiscal Year 2023-24 as shown in Exhibit A, attached hereto and incorporated herein, be and is hereby adopted.

¹ Includes reimbursement to the County of Sacramento for Salary and Benefits for the Executive Officer and two Policy Analysts

BE IT FURTHER RESOLVED that Resolution No. **LAFC 2023-05** was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the **5th day of April 2023**, by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Iva Walton			_____	_____	_____	_____
Rich Desmond			_____	_____	_____	_____
Sue Frost			_____	_____	_____	_____
Gay Jones			_____	_____	_____	_____
Lindsey Liebig			_____	_____	_____	_____
Chris Little			_____	_____	_____	_____
Sean Loloee			_____	_____	_____	_____

Commission Vote Tally Aye _____ No _____ Absent _____ Abstain _____
Passed Yes _____ No _____

By: _____

Iva Walton, Chair

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST: _____

Alma Muñoz, Commission Clerk

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Category	Fund	2022-23	2023-24
Regular employee	10111000	481,418	628,300
Committee member	10112400	8,000	8000
OASDHI	10122000	1,000	1000
10 - Salaries and employee		490,418	637,300
Advertising	20200500	1,000	1000
Books/Subscriptions	20202200	1,000	1000
Bus/Conferences	20202900	10,000	11000
Education/Training	20203500	1,000	0
Employee transportation	20203900	440	440
Insurance Premium	20205200	9000	9000
Membership dues	20206100	25,000	25000
Office supplies	20207600	7,000	8000
Postal services	20208100	1,000	0
Cellphone/Pager	20222700	900	900
Rent/Lease equipment	20227500	10,000	10000
Accounting services	20250500	10,000	0
Legal services	20253100	112,000	112000
Other professional services	20259100	225,000	119700
Dtech labor	20271100	8000	18000
WAN charges	20271600	6000	6000
CW IT services	20281000	1000	1500
DTECH Fee	20281100	500	800
Printing services	20292100	500	500
Messenger svcs	20292300	4000	5456
GS Store chgs	20292600	1000	0
GS equipment rental	20292800	100	0
Public works svcs	20293400	1000	0
Lease prop - ACP	20294300	60000	65000
Telecom - ACP	20298700	1000	0
Tele svc cell	20298701	400	0
Circuit charges	20298702	300	400
Land line charges	20298703	3000	3000
GS other department svcs	20299000	600	0
Transportation funds	20299500	3000	0
20 - Services and supplies		503,740	398,696
Contingency	79790100	50,374	39,870
79 - Appropriation for con		50,374	39,870
Expenditure accounts		1,044,532	1,075,866

Interest income	94941000	(5,000)	(5,000)
Contributions	94941100	(740,055)	(769,657)
94 - Revenue from use of m		(745,055)	(774,657)
SVC fees other	96969900	0	
96 - Charges for services		0	
Misc other	97979000	(195,000)	(195,000)
Settlement agreement	97979032	0	
97 - misc revenue		(195,000)	(195,000)
revenue accounts		(940,055)	(969,657)
Total		104,477	106,209

GSRMA-516

CO

CERTIFICATE OF COVERAGE

06/29/2023

Primary Insurance Provided by

Golden State Risk Management Authority
P.O. Box 706
Willows, CA 95988-0706

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage/Policies must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

GSRMA MEMBER:

FAIR OAKS CEMETERY DISTRICT
 7780 OLIVE STREET
 FAIR OAKS, CA 95628

COVERAGE
AFFORDED BY**A - Golden State Risk Management Authority**COVERAGE
AFFORDED BY**B -**COVERAGE
AFFORDED BY**C -**COVERAGE
AFFORDED BY**D -****Coverages**

THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE/POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS/POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS/POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ENT LTR	TYPE OF COVERAGE	POLICY #	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	MEMBER'S SELF-INSURED RETENTION/ DEDUCTIBLE	LIMITS
A	WORKERS' COMPENSATION <input checked="" type="checkbox"/> WORKERS' COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY	JPA 0045	07/01/2023	07/01/2024	\$0	WORKERS' COMPENSATION: \$400,000 EMPLOYERS LIABILITY: \$400,000
A	GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE	JPA 0045	07/01/2023	07/01/2024	\$0	\$350,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY	JPA 0045	07/01/2023	07/01/2024	\$0	\$350,000
A	CRIME <input checked="" type="checkbox"/> EMPLOYEE THEFT-PER LOSS <input checked="" type="checkbox"/> DEPOSITORS FORGERY OR ALTERATION <input checked="" type="checkbox"/> THEFT, DISAPPEARANCE AND DESTRUCTION <input checked="" type="checkbox"/> COMPUTER AND FUNDS TRANSFER FRAUD	JPA 0045	07/01/2023	07/01/2024	\$2,500	\$25,000
A	PROPERTY <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE <input checked="" type="checkbox"/> BOILER AND MACHINERY <input checked="" type="checkbox"/> TERRORISM	JPA 0045	07/01/2023	07/01/2024	\$1,000 Per Policy \$250 Comp \$500 Coll \$1,000	ALL RISK: \$25,000 FLOOD: Per Policy AUTO (ACV): \$10,000 AUTO (RCV): PER POLICY BOILER AND MACHINERY: \$5,000

Description of Operations/Locations/Vehicles/Special Items:
 AS RESPECTS EVIDENCE OF COVERAGE ONLY.

Certificate Holder

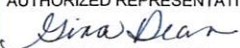
FOR THE PURPOSE OF EVIDENCE ONLY
 C/O FAIR OAKS CEMETERY DISTRICT
 7780 OLIVE ST.
 FAIR OAKS, CA 95628

Cancellation

SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES/POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



GSRMA-516	CO	CERTIFICATE OF COVERAGE	06/29/2023			
Public Risk Innovation, Solutions, and Management C/O ALLIANT INSURANCE SERVICES, INC. 18100 VON KARMAN AVENUE, 10TH FLOOR IRVINE, CA 92612 PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.				
		IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage/Policies must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).				
		COVERAGE AFFORDED BY A - See attached schedule of insurers				
MEMBER: Golden State Risk Management Authority P.O. Box 706 Willows, CA 95988-0706		COVERAGE AFFORDED BY B - Public Risk Innovation, Solutions, and Management				
		COVERAGE AFFORDED BY C - National Union Fire Insurance Company of Pittsburgh, PA (AIG) Berkley Insurance Company				
GSRMA MEMBER: FAIR OAKS CEMETERY DISTRICT						
Coverages THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE/POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS/POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS AND POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
ENT LTR	TYPE OF COVERAGE	MEMORANDUM # /POLICIES	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	MEMBER'S SELF-INSURED RETENTION/ DEDUCTIBLE	LIMITS
A	WORKERS' COMPENSATION	See attached for insurers policy numbers	07/01/2023	07/01/2024	\$400,000	WORKERS' COMPENSATION: Statutory EMPLOYERS LIABILITY: \$5,000,000
	<input checked="" type="checkbox"/> WORKERS' COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY					
B	GENERAL LIABILITY	PRISM PE 23 EL-63	07/01/2023	07/01/2024	\$350,000	Difference between \$1,000,000 and the Member's Self-Insured Retention
	<input checked="" type="checkbox"/> EXCESS GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE					
B	AUTOMOBILE LIABILITY	PRISM PE 23 EL-63	07/01/2023	07/01/2024	\$350,000	Difference between \$1,000,000 and the Member's Self-Insured Retention
	<input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY					
C	CRIME	01-245-19-01	06/30/2023	06/30/2024	\$25,000	\$10,000,000 Per Occurrence limit Subject to member deductible \$5,000,000 Per Occurrence Limit \$1,000,000 Sublimit Applies To Faithful Performance
	EXCESS GOVERNMENTAL CRIME POLICY	BGOV-45003949-23	06/30/2023	06/30/2024		
B	PROPERTY	PRISM PR 23-24	03/31/2023	03/31/2024	\$25,000	\$25,000,000 PER OCC ALL RISK \$25,000,000 PER OCC ANNUAL AGG. LIMIT APPLIES TO FLOOD \$10,000 AUTO PHYS. DAMAGE DED. \$5,000 \$25,000,000 PER ACCIDENT BOILER & MACHINERY LIMIT
	<input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> FLOOD <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE (ONLY IF SCHEDULED) <input checked="" type="checkbox"/> BOILER AND MACHINERY <input checked="" type="checkbox"/> TERRORISM TERRORISM LIMIT IS SHARED BY ALL MEMBERS IN ALL TOWERS ALL OTHER LIMITS ARE SHARED PER TOWER					
Description of Operations/Locations/Vehicles/Special Items: AS RESPECTS EVIDENCE OF COVERAGE ONLY.						
Certificate Holder FOR THE PURPOSE OF EVIDENCE ONLY C/O FAIR OAKS CEMETERY DISTRICT 7780 OLIVE ST. FAIR OAKS, CA 95628			Cancellation SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES/POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICIES PROVISIONS.			
			AUTHORIZED REPRESENTATIVE  Public Risk Innovation, Solutions, and Management			

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
EXCESS WORKERS' COMPENSATION PROGRAM
2023/2024 SCHEDULE OF INSURERS-GSRMA
FAIR OAKS CEMETERY DISTRICT**

PROVIDER	MEMORANDUM / POLICY NUMBER	LIMIT
Public Risk Innovation, Solutions, and Management	PRISM-PE 23 EWC-02	<p>Workers' Compensation: \$50,000,000 each accident/each employee for disease (Difference between \$50,000,000 and the individual member's retention)</p> <p>Employers' Liability: \$5,000,000 each accident/each employee for disease (Difference between \$5,000,000 and the individual member's retention)</p>
Liberty Insurance Corporation	EW7-64N-444785-013	<p>Statutory each accident/each employee for disease excess of \$50,000,000</p>

GSRMA-517

AI

CERTIFICATE OF COVERAGE

06/29/2023

Primary Insurance Provided by

Golden State Risk Management Authority
P.O. Box 706
Willows, CA 95988-0706

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage/Policies must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

GSRMA MEMBER:

FAIR OAKS CEMETERY DISTRICT
 7780 OLIVE STREET
 FAIR OAKS, CA 95628

COVERAGE AFFORDED BY **A - Golden State Risk Management Authority**

COVERAGE AFFORDED BY **B -**

COVERAGE AFFORDED BY **C -**

COVERAGE AFFORDED BY **D -**

Coverages

THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE/POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS/POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS/POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ENT LTR	TYPE OF COVERAGE	POLICY #	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	MEMBER'S SELF-INSURED RETENTION/ DEDUCTIBLE	LIMITS
A	WORKERS' COMPENSATION <input checked="" type="checkbox"/> WORKERS' COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY	JPA 0045	07/01/2023	07/01/2024	\$0	WORKERS' COMPENSATION: \$400,000 EMPLOYERS LIABILITY: \$400,000
A	GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE	JPA 0045	07/01/2023	07/01/2024	\$0	\$350,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY	JPA 0045	07/01/2023	07/01/2024	\$0	\$350,000
A	CRIME <input checked="" type="checkbox"/> EMPLOYEE THEFT-PER LOSS <input checked="" type="checkbox"/> DEPOSITORS FORGERY OR ALTERATION <input checked="" type="checkbox"/> THEFT, DISAPPEARANCE AND DESTRUCTION <input checked="" type="checkbox"/> COMPUTER AND FUNDS TRANSFER FRAUD	JPA 0045	07/01/2023	07/01/2024	\$2,500	\$25,000
A	PROPERTY <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE <input checked="" type="checkbox"/> BOILER AND MACHINERY <input checked="" type="checkbox"/> TERRORISM	JPA 0045	07/01/2023	07/01/2024	\$1,000 Per Policy \$250 Comp \$500 Coll \$1,000	ALL RISK: \$25,000 FLOOD: Per Policy AUTO (ACV): \$10,000 AUTO (RCV): PER POLICY BOILER AND MACHINERY: \$5,000

Description of Operations/Locations/Vehicles/Special Items:

AS RESPECTS GOVERNMENT OBLIGATION CONTRACT DATED 12/14/2020 BETWEEN FAIR OAKS CEMETERY DISTRICT AND KS STATEBANK FOR TWO (2) 2020 725DT6 GRASSHOPPER MOWERS SN: 7015705, 7015702 INCLUDING TWO (2) 3452PF 52' POWER FOLD DECK AND TWO (2) MODEL 15B COLLECTOR SYSTEM WITH VAC. EQUIPMENT VALUE IS \$42,369

KS STATEBANK AOIA (AND/OR ITS ASSIGNS) IS INCLUDED AS AN ADDITIONAL COVERED PARTY ON LIABILITY, BUT ONLY INsofar AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED

KS STATEBANK AOIA (AND/OR ITS ASSIGNS) IS NAMED AS LOSS PAYEE ON PROPERTY AS THEIR INTEREST MAY APPEAR.

Certificate Holder

KS STATEBANK
 AND/OR ITS ASSIGNS
 1010 WESTLOOP
 PO BOX 69
 MANHATTAN, KS 66505

Cancellation

SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES/POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ENDORSEMENT NO. GSRMA-517
GOLDEN STATE RISK MANAGEMENT AUTHORITY

ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT

It is agreed that the "Covered Party, Covered Persons or Entities" section of the Policy is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

ADDITIONAL COVERED PARTY:

KS STATEBANK
AND/OR ITS ASSIGNS
1010 WESTLOOP
PO BOX 69
MANHATTAN, KS 66505

AS RESPECTS:

AS RESPECTS GOVERNMENT OBLIGATION CONTRACT DATED 12/14/2020 BETWEEN FAIR OAKS CEMETERY DISTRICT AND KS STATEBANK FOR TWO (2) 2020 725DT6 GRASSHOPPER MOWERS SN: 7015705, 7015702 INCLUDING TWO (2) 3452PF 52' POWER FOLD DECK AND TWO (2) MODEL 15B COLLECTOR SYSTEM WITH VAC. EQUIPMENT VALUE IS \$42,369

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KS STATEBANK AOIA (AND/OR ITS ASSIGNS) IS NAMED AS LOSS PAYEE ON PROPERTY AS THEIR INTEREST MAY APPEAR.

It is further agreed that nothing herein shall act to increase PRISM's limit of liability.

This endorsement is part of the Policy and takes effect on the effective date of the Policy unless another effective date is shown below. All other terms and conditions remain unchanged.

Effective Date: _____

Policy No.: JPA 0045

Issue Date: June 29, 2023

Issued To: FAIR OAKS CEMETERY DISTRICT



Authorized Representative
Golden State Risk Management Authority

GSRMA-517

LP AI

CERTIFICATE OF COVERAGE

06/29/2023

Public Risk Innovation, Solutions, and Management

C/O ALLIANT INSURANCE SERVICES, INC.
18100 VON KARMAN AVENUE, 10TH FLOOR
IRVINE, CA 92612

PHONE (949) 756-0271 / FAX (619) 699-0901
 LICENSE #0C36861

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COVERAGE AFFORDED BY **A - See attached schedule of insurers**

MEMBER:

Golden State Risk Management Authority
P.O. Box 706
Willows, CA 95988-0706

COVERAGE AFFORDED BY **B - Public Risk Innovation, Solutions, and Management**

GSRMA MEMBER:

FAIR OAKS CEMETERY DISTRICT

COVERAGE AFFORDED BY **C - National Union Fire Insurance Company of Pittsburgh, PA (AIG)**
Berkley Insurance Company

Coverages

THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE/POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS/POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS AND POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ENT LTR	TYPE OF COVERAGE	MEMORANDUM # /POLICIES	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	MEMBER'S SELF-INSURED RETENTION/ DEDUCTIBLE	LIMITS
A	WORKERS' COMPENSATION <input checked="" type="checkbox"/> WORKERS' COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY	See attached for insurers policy numbers	07/01/2023	07/01/2024	\$400,000	WORKERS' COMPENSATION: Statutory EMPLOYERS LIABILITY: \$5,000,000
B	GENERAL LIABILITY <input checked="" type="checkbox"/> EXCESS GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE	PRISM PE 23 EL-63	07/01/2023	07/01/2024	\$350,000	Difference between \$1,000,000 and the Member's Self-Insured Retention
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY	PRISM PE 23 EL-63	07/01/2023	07/01/2024	\$350,000	Difference between \$1,000,000 and the Member's Self-Insured Retention
C	CRIME <input checked="" type="checkbox"/> EXCESS GOVERNMENTAL CRIME POLICY	01-245-19-01 BGOV-45003949-23	06/30/2023 06/30/2023	06/30/2024 06/30/2024	\$25,000	\$10,000,000 Per Occurrence limit Subject to member deductible \$5,000,000 Per Occurrence Limit \$1,000,000 Sublimit Applies To Faithful Performance
B	PROPERTY <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> FLOOD <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE (ONLY IF SCHEDULED) <input checked="" type="checkbox"/> BOILER AND MACHINERY <input checked="" type="checkbox"/> TERRORISM TERRORISM LIMIT IS SHARED BY ALL MEMBERS IN ALL TOWERS ALL OTHER LIMITS ARE SHARED PER TOWER	PRISM PR 23-24	03/31/2023	03/31/2024	\$25,000 Per Policy \$10,000 PER POLICY \$5,000	\$25,000,000 PER OCC ALL RISK \$25,000,000 PER OCC ANNUAL AGG. LIMIT APPLIES TO FLOOD AUTO PHYS. DAMAGE DED. \$25,000,000 PER ACCIDENT BOILER & MACHINERY LIMIT

Description of Operations/Locations/Vehicles/Special Items:

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T

Certificate Holder

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AND/OR ITS ASSIGNS
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Cancellation

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AUTHORIZED REPRESENTATIVE

Gina Dear

Public Risk Innovation, Solutions, and Management

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
EXCESS WORKERS' COMPENSATION PROGRAM
2023/2024 SCHEDULE OF INSURERS-GSRMA
FAIR OAKS CEMETERY DISTRICT**

PROVIDER	MEMORANDUM / POLICY NUMBER	LIMIT
Public Risk Innovation, Solutions, and Management	PRISM-PE 23 EWC-02	<p>Workers' Compensation: \$50,000,000 each accident/each employee for disease (Difference between \$50,000,000 and the individual member's retention)</p> <p>Employers' Liability: \$5,000,000 each accident/each employee for disease (Difference between \$5,000,000 and the individual member's retention)</p>
Liberty Insurance Corporation	EW7-64N-444785-013	<p>Statutory each accident/each employee for disease excess of \$50,000,000</p>

ENDORSEMENT NO. U-1
PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
GENERAL LIABILITY I
ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT

It is agreed that the "Covered Party, Covered Persons or Entities" section of the Memorandum is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned by or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

ADDITIONAL COVERED PARTY:

NAME OF PERSON OR ORGANIZATION SCHEDULED PER ATTACHED CERTIFICATE OF COVERAGE

AS RESPECTS:

PER ATTACHED CERTIFICATE OF COVERAGE

It is further agreed that nothing herein shall act to increase PRISM's limit of liability.

This endorsement is part of the Memorandum of Coverage and takes effect on the effective date of the Memorandum of Coverage unless another effective date is shown below. All other terms and conditions remain unchanged.

Issued to: ALL MEMBERS

Memorandum No.: PRISM 23 EL-00

Issue Date: June 29, 2023



Authorized Representative
Public Risk Innovation, Solutions, and Management

ENDORSEMENT NO. U-7

PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) PROPERTY PROGRAM

LENDER'S LOSS PAYABLE ENDORSEMENT

It is understood and agreed by **PRISM** that:

1. **Loss** or damage, if any, under this Memorandum, shall be paid to the payee named in this Memorandum, its successors and assigns, hereinafter referred to as the **lender**, in whatever form or capacity its interests may appear and whether said interest be vested in said **lender** in its individual or in its disclosed or undisclosed fiduciary or representative capacity, or otherwise, or vested in a nominee or trustee of said **lender**.
2. The coverage under this Memorandum, or any rider or endorsement attached thereto, as to the interest only of the **lender**, its successors and assigns, shall not be invalidated nor suspended:
 - A. By any error, omission, or change respecting the ownership, description, possession, or location of the subject of the coverage or the interest therein, or the title thereto;
 - B. By the commencement of foreclosure proceedings or the giving of notice of sale of any of the property covered by this Memorandum by virtue of any mortgage or trust deed; or
 - C. By any breach of warranty, act, omission, neglect, or non-compliance with any of the provisions of this Memorandum, including any and all riders now or hereafter attached thereto, by the **covered party**, the borrower, mortgagor, trustor, vendee, owner, tenant, warehouseman, custodian, occupant, or by the agents of either or any of them or by the happening of any event permitted by them or either of them, or their agents, or which they failed to prevent, whether occurring before or after the attachment of this endorsement, or whether before or after a **loss**, which under the provisions of this Memorandum of coverage or of any rider or endorsement attached thereto would invalidate or suspend the coverage as to the **covered party**, excluding any acts or omissions of the **lender** while exercising active control and management of the property.
3. In the event of failure of the **covered party** to pay any premium or additional premium which shall be or become due under the terms of this Memorandum or on account of any change in occupancy or increase in hazard not permitted by this Memorandum, PRISM agrees to give written notice to the **lender** of such non-payment of premium after sixty (60) days from and within one hundred and twenty (120) days after due date of such premium and it is a condition of the continuance of the rights of the **lender** hereunder that the **lender** when so notified in writing by PRISM of the failure of the **covered party** to pay such premium shall pay or cause to be paid the premium due within ten (10) days following receipt of PRISM's demand in writing therefore. If the **lender** shall decline to pay said premium or additional premium, the rights of the **lender** under this lender's **loss** payable endorsement shall not be terminated before ten (10) days after receipt of said written notice by the **lender**.
4. Whenever PRISM shall pay to the **lender**, any sum for **loss** or damage under this Memorandum and shall claim that as to the **covered party** no liability therefore exists, this Memorandum, at its option, may pay to the **lender** the whole principal sum and interest and other indebtedness due or to become due from the **covered party**, whether secured or unsecured, (with refund of all interest not accrued), and PRISM, to the extent of such payment, shall thereupon receive a full assignment and transfer, without recourse, of the debt and all rights and securities held as collateral thereto.

5. If there be any other coverage upon the described property, PRISM shall be liable under this Memorandum as to the **lender** for the proportion of such **loss** or damage that the sum hereby covered bears to the entire coverage of similar character on said property under policies held by, payable to and expressly consented to by the **lender**. Any contribution clause included in any fallen building clause waiver or any extended coverage endorsement attached to this Memorandum is hereby nullified except contribution clauses for the compliance with which the **covered party** has received reduction in the rate charged or has received extension of the coverage to include hazards other than fire and compliance with such contribution clause is made a part of the consideration for covering such other hazards. The **lender** upon the payment to it of the full amount of its claim, will subrogate PRISM (pro rata with all other insurers/coverage provides contributing to said payment) to all of the lender's rights of contribution under said other insurance of contribution under said other insurance.
6. Should legal title to and beneficial ownership of any of the property covered under this Memorandum become vested in the **lender** or its agents, coverage under this Memorandum shall continue for the term thereof for the benefit of the **lender** but, in such event, any privileges granted by this lender's **loss** payable endorsement which are not also granted the **covered party** under the terms and conditions of this Memorandum and/or under other riders or endorsements attached thereto shall not apply to the coverage. hereunder as respects such property.
7. All notices herein provided to be given by PRISM to the **lender** in connection with this Memorandum and this lender's **lender** payable endorsement shall be mailed to or delivered to the **lender** at its office or branch described on the first page of this Memorandum.

It is further agreed that nothing herein shall act to increase PRISM's **Limit of Liability**.

This endorsement is part of the Memorandum and takes effect on the effective date of the Memorandum unless another effective date is shown below. All other terms and conditions remain unchanged

Effective Date:

Memorandum No.: PRISMPR 23-24

Issue Date:

March 27, 2023



Authorized Representative
Public Risk Innovation, Solutions, and Management

September 2023

September 2023							October 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 27	28	29	30	31	Sep 1	2
3	4	5 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	6	7 5:00pm Classic Car Cruise in & Food Truck Mania - 05:00 PM (Fair Oaks Park)	8 6:00pm OV - Summer Nights - - 06:00 PM (Orangevale Grange)	9
10	11	12 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	13	14	15	16 Chicken Festival (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))
17	18	19 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks 5:00pm Joint Chamber MEGA Mixer - 05:00	20	21 11:30am Chamber Chews & Chat - September Luncheon - 11:30 AM (Brahma Bar & Grill)	22	23 9:00am Motors & Music - 09:00 AM (Bella Vista High School)
24	25	26 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks 11:00am September Luncheon -	27	28	29	30 5:00pm Best of Carmichael Awards Dinner - Prom Style - 05:00 PM (La Sierra Community Center)

October 2023							November 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7							
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1	2	3 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	4	5 5:00pm Classic Car Cruise in & Food Truck Mania - 05:00 5:00pm Trunk or Treat at Food Truck Mania	6 CAPC Education / Area meeting (Holiday Inn Sacramento E	7
8	9	10 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	11	12 5:30pm Honorary Mayor Reception / Announcement - 05:30 PM (North Ridge Country Club)	13	14
15	16 5:00pm Rocky's Hallo-WEEK	17 Trick or Treat - 05:00 PM (Parks in Fair Oaks (see description for list of parks each 6:30pm	18	19 6:30pm Village Scarecrow Contest - 12:00 AM (Fair Oaks Village)	20 GSRMA - Training Conference (Rolling Hills Casino (2655 E	21
22	23	24 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks	25	26	27	28
		Village Scarecrow Contest - 12:00 AM (Fair Oaks Village)				
		Farmer's Market Tuesdays (Fair Oaks 11:00am October Luncheon - TBD -				
29	30	31 Village Scarecrow Contest - 12:00 AM (Fair Oaks Village) 11:45pm Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA	Nov 1	2	3	4

**Special Districts Advisory Committee
Report**

Meeting 8.29.23

Attendees:

Michael Hanson – Arcade R&PD
Lindsey Carter – Herald FPD (Chair)
Pete Schroeder – FOCD
Robert Bastian – Rio Linda RPD (new)
Orlando ____ - Consumnes RPD
Mark Matus (son-in-law) – Cordova RPD
Danny ____ - Cordova RPD
____ Harding – N. Highlands RPD
Desirae Fox – LAFCo Policy Analyst
Pete Schroeder – FOCD

Guest:

Pam Tobin – SJWD, ACWA (Assoc. of CA Water Agencies)

Absent:

José Enriquez - LAFCo Exec. Dir.
Gay Jones - Sac Metro Fire District
Charlea Moore - Rio Linda/Elverta RPD
Dane Wadle - CSDA

Lindsey Carter facilitated the meeting.

Discussion Items:

- a) Small Water District Consolidation – Pam Tobin (pros/cons)
- b) LAFCo MSR Process – Lindsay (recommended every 5 yrs.)
- c) Definition of “Special District” - Desirae
- d) Best Practices for transition of GM/Administrator - Lindsey
- e) Forthcoming Energy Efficiency Mandates – Lindsey (list to be furnished)
- f) LAFCo staffing update - Desirae
- g) Special District Reports

I shared our tax issue and our land situation. TRA contributions of special interest to all.

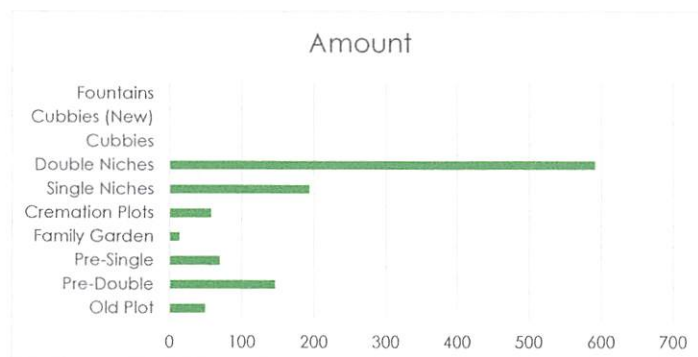
Meeting adjourned at 8:30

Fair Oaks Cemetery District

Plot / Niche
Inventory

6/30/2019

Plot Type	Amount
Old Plot	49
Pre-Double	146
Pre-Single	69
Family Garden	13
Cremation Plots	57
Single Niches	193
Double Niches	591
Cubbies	0
Cubbies (New)	0
Fountains	0



Cremations Available =	854
Casket Burial Available =	264
Average Cremation Burials Per Year =	85
Average Casket Burials Per Year =	76
Approx. Years for Cremations =	10
Approx. Years for Casket Burials =	3.47

Notes:

Guillermo took over in May of 2019

Burials were approximately half of what they are today.

Pricing was considerably lower.

Money not invested in pre-need

Pre-vaulting caused cash flow to be low and expansion difficult

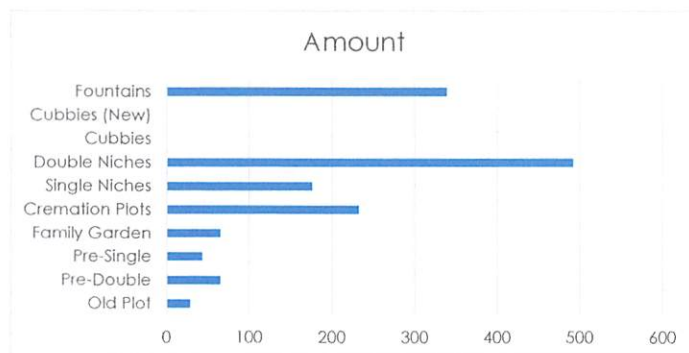
No formal 10 yr plan

Fair Oaks Cemetery District

Plot / Niche
Inventory

9/5/2023

Plot Type	Amount
Old Plot	28
Pre-Double	65
Pre-Single	43
Family Garden	65
Cremation Plots	232
Single Niches	176
Double Niches	492
Cubbies	0
Cubbies (New)	0
Fountains	339



Cremations Available =	965
Casket Burial Available =	475
Average Cremation Burials Per Year =	117
Average Casket Burials Per Year =	105
Approx. Years for Cremations =	8.2
Approx. Years for Casket Burials =	4.5

Notes:

Got Fountains open with out spending a ton of money (in-house)
Increased number of burials and reputation

Prices raised to cover costs and budget

Money invested in pre-need

Created more spaces in Fountains with non-vaulted singles

Created over 200 cremation only spaces, allowed 4 cremations per plot to allow access to more burials without losing inventory

Built more cubbies in-house saving the cemetery money

Created 70 more family gardens by utilizing land between existing graves.

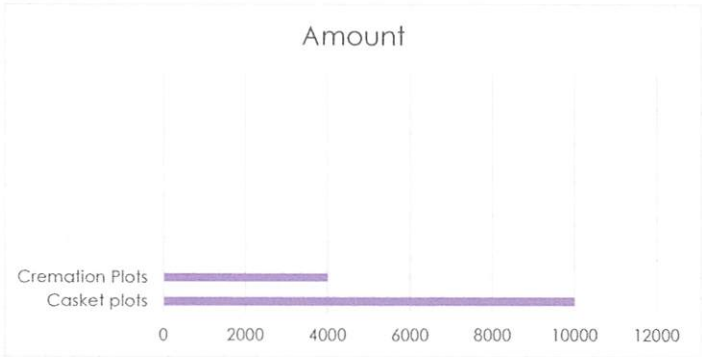
Created a new single casket area, with the flexibility to incorporate double if needed and save money by not pre-vaulting.

Finished East section to allow for more casket burials.

Fair Oaks Cemetery District

As Soon As Possible

Plot / Niche	Inventory
Casket plots	10000
Cremation Plots	4000



Cremations Available =	4000
Casket Burial Available =	10000
Average Cremation Burials Per Year =	117
Average Casket Burials Per Year =	105
Approx. Years for Cremations =	34.19
Approx. Years for Casket Burials =	95.24

Notes:

If we purchase Easton Annex

Burial rate stays steady

Pricies stay similar if not a bit lower at new site.

No Pre-vaulting, just concrete strips and a gravel drive to start.

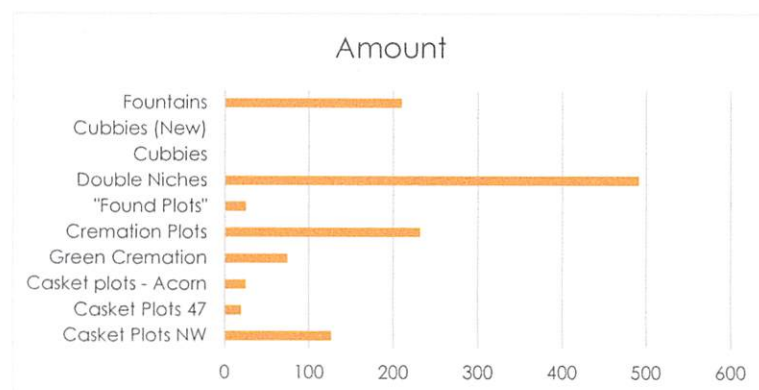
Formal 10 yr plan to be updated each year.

Fair Oaks Cemetery District

Plot / Niche
Inventory

When inventory shows 2 years

Plot Type	Amount
Casket Plots NW	127
Casket Plots 47	20
Casket plots - Acorn	25
Green Cremation	75
Cremation Plots	232
"Found Plots"	25
Double Niches	492
Cubbies	0
Cubbies (New)	0
Fountains	210



Cremations Available =	874
Casket Burial Available =	407
Average Cremation Burials Per Year =	117
Average Casket Burials Per Year =	105
Approx. Years for Cremations =	7.47
Approx. Years for Casket Burials =	3.88

Notes:

Take out road in North West, Add walkway, no drive through

Burial rate stays steady

Create more casket space along fenceline by 47

Add final row at bottom of Acorn

Formal 10 yr plan to be updated each year.

Re-evaluate who cemetery to find "lost" spaces

Finish Process of "unused space"

Create green cremation wall

	FY 2024			August			July-Aug		annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget
	2	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual
		A	B	C	D	E	F	G	H
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)
ORDINARY INCOME/EXPENSE									
INCOME									
2010.1	sales tax	-	-		-	-		-	-
91010.0	cur secured	276,707.00	23,058.92		23,058.92	46,117.83		46,117.83	276,707.00
91020.0	cur unsecured	9,174.00	764.50		764.50	1,529.00		1,529.00	9,174.00
91030.0	supplement cur	7,949.00	662.42		662.42	1,324.83		1,324.83	7,949.00
91040.0	sec delinquent	1,706.00	142.17		142.17	284.33		284.33	1,706.00
91050.0	supplement deling	652.00	54.33		54.33	108.67		108.67	652.00
91060.0	unitary cur sec	3,821.00	318.42		318.42	636.83		636.83	3,821.00
91200.0	prop tax redemption	-	-		-	-		-	-
91300.0	prior unsecured	88.00	7.33		7.33	14.67		14.67	88.00
91400.0	prop tax penalties	64.00	5.33		5.33	10.67		10.67	64.00
94100.0	interest income	4,000.00	333.33		333.33	666.67		666.67	4,000.00
94100.8	interest income 208A	-	-		-	-	6,309.88	(6,309.88)	(6,309.88)
94100.9	interest income 209A	-	-		-	-	1,045.33	(1,045.33)	(1,045.33)
95220.0	prop tax relief	1,874.00	156.17		156.17	312.33		312.33	1,874.00
	***	***	***	***	***	***	***	***	***
96910.0	cemetery services	-	-		-	-		-	-
96910.0	preneed collections	45,034.00	3,752.83	9,058.00	(5,305.17)	7,505.67	12,469.00	(4,963.33)	32,565.00
96910.1	endowment collections	45,034.00	3,752.83	799.02	2,953.81	7,505.67	7,124.02	381.65	37,909.98
96910.2	cvsc plot fees	361,595.00	30,132.92	10,760.00	19,372.92	60,265.83	41,976.00	18,289.83	319,619.00
96910.3	preneed trans to gen	51,676.00	4,306.33	2,080.00	2,226.33	8,612.67	2,080.00	6,532.67	49,596.00
96910.4	csvc vaults	90,044.00	7,503.67	6,351.00	1,152.67	15,007.33	14,676.00	331.33	75,368.00
96910.5	csvc open & close	121,383.00	10,115.25	8,116.00	1,999.25	20,230.50	21,051.00	(820.50)	100,332.00
96910.6	cvsc misc	23,237.00	1,936.42	477.14	1,459.28	3,872.83	1,314.52	2,558.31	21,922.48
96910.8	csvc markers	26,088.00	2,174.00	2,774.00	(600.00)	4,348.00	6,554.00	(2,206.00)	19,534.00
96910.0	cemetery services other	5,417.00	451.42		451.42	902.83		902.83	5,417.00
96910.0	***	***	***	***	***	***	***	***	***
96911.0	plot refund	-	-	(1,500.00)	1,500.00	-	(1,500.00)	1,500.00	1,500.00
97300.0	donations	-	-		-	-		-	-
97300.1	memorial day donation	300.00	25.00	150.00	(125.00)	50.00	150.00	(100.00)	150.00
97300.0	donations other	-	-		-	-		-	-
97300.0	***	***	***	***	***	***	***	***	***
97310.0	returned check chgs	-	-		-	-		-	-
	Convenience Fees			38.82			64.20		
	Fund Balance Reserve	667,097.00	55,591.42		55,591.42	111,182.83		111,182.83	667,097.00

(12)

	FY 2024		August			July-Aug			annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget
	2	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual
		A	B	C	D	E	F	G	H
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)
TOTAL INCOME		1,075,843.00	89,653.58	39,065.16	50,588.42	179,307.17	113,249.75	66,057.42	962,593.25
EXPENSE									
	merchant deposit fees	-	-	46.59	(46.59)	-	87.44	(87.44)	(87.44)
11100.0	salary	250,000.00	20,833.33	13,891.20	6,942.13	41,666.67	27,398.40	14,268.27	222,601.60
11240.0	board	8,000.00	666.67	500.00	166.67	1,333.33	1,000.00	333.33	7,000.00
11320.0	overtime	4,000.00	333.33	162.00	171.33	666.67	819.18	(152.51)	3,180.82
12100.0	retire	60,000.00	5,000.00	2,950.00	2,050.00	10,000.00	5,917.18	4,082.82	54,082.82
12200.0	oasdhi	18,000.00	1,500.00	1,113.31	386.69	3,000.00	2,235.14	764.86	15,764.86
12300.0	group insur	47,000.00	3,916.67	3,266.26	650.41	7,833.33	6,536.38	1,296.95	40,463.62
12400.0	comp insur	8,000.00	666.67	8,739.00	(8,072.33)	1,333.33	8,739.00	(7,405.67)	(739.00)
12500.0	sui	500.00	41.67		41.67	83.33		83.33	500.00
20050.0	advert	-	-		-	-		-	-
20290.0	business exp	12,000.00	1,000.00	26.96	973.04	2,000.00	1,526.48	473.52	10,473.52
20350.0	education & training	4,000.00	333.33		333.33	666.67		666.67	4,000.00
20380.0	employee recog	1,000.00	83.33	290.70	(207.37)	166.67	658.51	(491.84)	341.49
20510.0	liability insur	14,500.00	1,208.33	16,410.00	(15,201.67)	2,416.67	16,410.00	(13,993.33)	(1,910.00)
20610.0	membership	1,700.00	141.67		141.67	283.33		283.33	1,700.00
20760.0	office supplies	3,000.00	250.00	610.81	(360.81)	500.00	749.83	(249.83)	2,250.17
20810.0	postage	4,000.00	333.33	16.74	316.59	666.67	160.92	505.75	3,839.08
21030.0	agri / horti services	6,000.00	500.00		500.00	1,000.00		1,000.00	6,000.00
21040.0	agri / horti supplies	9,000.00	750.00	935.32	(185.32)	1,500.00	5,164.66	(3,664.66)	3,835.34
21910.0	electricity	8,500.00	708.33	576.73	131.60	1,416.67	1,599.44	(182.77)	6,900.56
21930.0	refuse collection	5,000.00	416.67		416.67	833.33		833.33	5,000.00
21950.0	stormwater	800.00	66.67		66.67	133.33		133.33	800.00
21970.0	telephone	6,300.00	525.00	471.00	54.00	1,050.00	1,411.53	(361.53)	4,888.47
21980.0	water	14,500.00	1,208.33	1,306.80	(98.47)	2,416.67	1,306.80	1,109.87	13,193.20
22050.0	auto maint services	5,000.00	416.67		416.67	833.33		833.33	5,000.00
22060.0	auto maint supplies	5,000.00	416.67	392.94	23.73	833.33	370.94	462.39	4,629.06
22260.0	expend tools	4,000.00	333.33	-	333.33	666.67	565.55	101.12	3,434.45
22360.0	fuel lube	10,000.00	833.33	498.80	334.53	1,666.67	1,011.35	655.32	8,988.65
22750.0	rent equipment	3,000.00	250.00		250.00	500.00		500.00	3,000.00
22810.0	shop equip services	1,000.00	83.33		83.33	166.67		166.67	1,000.00
22820.0	shop equip supplies	4,000.00	333.33	38.76	294.57	666.67	38.76	627.91	3,961.24
22910.0	other equip services	500.00	41.67		41.67	83.33		83.33	500.00
22920.0	other equip supplies	1,200.00	100.00		100.00	200.00	124.10	75.90	1,075.90
23130.0	uniforms	1,000.00	83.33		83.33	166.67		166.67	1,000.00
23210.0	custodial services	-	-		-	-		-	-
25050.0	accounting	18,000.00	1,500.00		1,500.00	3,000.00		3,000.00	18,000.00
25070.0	assess coll services	10,000.00	833.33	1,356.98	(523.65)	1,666.67	4,364.98	(2,698.31)	5,635.02
25310.0	general counsel	2,000.00	166.67	-	166.67	333.33	-	333.33	2,000.00

(C)

	FY 2024		August			July-Aug			annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget
	2	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual
		A	B	C	D	E	F	G	H
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)
25910.0	other prof services	19,000.00	1,583.33	948.20	635.13	3,166.67	2,167.36	999.31	16,832.64
28520.0	memorial day	12,720.00	1,060.00		1,060.00	2,120.00		2,120.00	12,720.00
28520.1	memorial temp workers	21,280.00	1,773.33		1,773.33	3,546.67		3,546.67	21,280.00
28980.0	other operating supplies	25,000.00	2,083.33	1,931.35	151.98	4,166.67	2,513.37	1,653.30	22,486.63
28990.0	other operating services	13,400.00	1,116.67		1,116.67	2,233.33	607.73	1,625.60	12,792.27
28990.1	temp workers	150,000.00	12,500.00	7,500.00	5,000.00	25,000.00	30,398.51	(5,398.51)	119,601.49
28990.2	gates	6,600.00	550.00	550.00	-	1,100.00	1,750.00	(650.00)	4,850.00
29340.0	public works	500.00	41.67		41.67	83.33	227.40	(144.07)	272.60
32100.0	lease interest	-	-		-	-		-	-
32300.0	lease payment	-	-		-	-		-	-
41010.0	land purchase	169,843.00	14,153.58		14,153.58	28,307.17		28,307.17	169,843.00
42020.0	structure / impr	25,000.00	2,083.33	-	2,083.33	4,166.67	1,500.00	2,666.67	23,500.00
43030.0	equipment	50,000.00	4,166.67		4,166.67	8,333.33		8,333.33	50,000.00
44030.0	computer software	-	-		-	-		-	-
66900.0	reconciliation differences	-	-		-	-		-	-
80400.0	commodities	32,000.00	2,666.67	1,038.35	1,628.32	5,333.33	1,902.53	3,430.80	30,097.47
80400.1	scroll plates	-	-	421.00	(421.00)	-	1,545.89	(1,545.89)	(1,545.89)
80400.2	urn vaults	-	-		-	-		-	-
80410.0	bank serv chgs	-	-		-	-		-	-
TOTAL EXPENSE		1,075,843.00	75,500.00	65,989.80	9,510.20	151,000.00	130,809.36	20,190.64	775,190.64
NET ORDINARY INCOME			-		-	-		-	-
OTHER INCOME/EXPENSE			-		-	-	-	-	-
OTHER EXPENSE			-		-	-	-	-	-
89999.0	transfer to pre-need liab	-	-	6,470.00	(6,470.00)	-	10,188.13	(10,188.13)	(10,188.13)
TOTAL OTHER EXPENSE		-	-	6,470.00	(6,470.00)	-	10,188.13	(10,188.13)	(10,188.13)
NET OTHER INCOME/EXPENSE		-	-	6,470.00	(6,470.00)	-	10,188.13	(10,188.13)	(10,188.13)
			-		-	-		-	-
NET INCOME		-	14,153.58	(33,394.64)	47,548.22	28,307.17	(27,747.74)	56,054.91	197,590.74