



FAIR OAKS CEMETERY DISTRICT

Guillermo Barron
District Manager
Mysti Lingenfelter
Admin Assist
Gonzalo Vega
District Foreman

7780 Olive Street Fair Oaks, CA 95628

Phone (916) 966-1613 Fax (916) 966-8921

www.fairoakscemetery.com

ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Peter Schroeder

**"It is our mission to partner with our community to
preserve our past & memorialize our future."**

NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, August 9, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

Investment Committee meeting postponed due to delay in statements.
Finance Committee meets at 8:45am

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the Public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order-9:15 a.m.
2. Pledge of Allegiance
3. Roll Call of Board
4. Public Comment on any agenda items - Open or Closed.

The Board of Trustees of the Fair Oaks Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. Unfinished Business - Board Discussion & Possible Action Items

A. Update on Land/Tax Issues

District is discussing solutions to lack of resources.

B. Progress of Expansion Project

District Staff will show the progress made toward expansion.

C. FEMA Update

District Staff will update the board on FEMA grant progress.

D. Audit Update

Update on Audits from 2020/2021 & 2021/2022

6. Finance Committee Report

7. Consent Calendar

- A. Approval of Board Minutes of July 12, 2023
- B. Approval of Claims

1-5

8. Information Items

- A. District Foreman's Monthly Report
 - i. Safety Report
 - ii. Any unusual activities

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting August 9, 2023

B. DM's Monthly Reports:

6-16

- i. Sales
- ii. Internments
- iii. Attendance
- iv. Website Contacts
- v. Correspondence
- vi. Upcoming events, conferences, and trainings
- vii. Major Purchases or other Extraordinary Expenditure
- viii. Incidents

9. New Business - Board Discussion & Possible Action Items:

A. LAFCo Elections


17-33

District is discussing LAFCo Nominations and voting for a candidate.

10. Trustees Discussions, Questions, & Comments

11. Adjournment

This Agenda posted this 4th Day of August 2023


Guillermo Barron, District Manager

complete agenda packet, including staff reports and supporting documents, is available for public inspection at the District Office during normal business hours.

In compliance with Americans with Disabilities Act the Fair Oaks Cemetery District will make available to members of the public any special assistance necessary to attend and participate in this meeting. In addition, if requested this agenda will be made available in appropriate alternative formats. All such requests should be made at least 72 hours prior to the meeting to the District Manager at 916-966-1613 or at the district's office as listed at the top of the agenda.



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**"It is our mission to partner with our community to
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Minutes

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, July 12, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
 - Chairman Clouse called the meeting to order at 9:13am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Pat Vogel, Pete Schroeder, and Carolyn Flood, Bob Clouse, Don Neufeld, DM Guillermo Barron, Foreman Gonzalo Vega, and Secretary Mysti Lingenfelter.
4. Public Comment on any agenda items - Open or Closed.
 - No Public Present.
5. Unfinished Business - Board Discussion & Possible Action Items
 - A. Update on Land/Tax Issues
 - Trustee Schroeder is to meet with Mr. Hatch, Supervisor Desmond, Supervisor Frost, and Chairman Clouse late later in August.
 - TRA map created to show exactly where each tax rate area is located, and the discrepancy between the LAFCo borders and our actual tax rate area.
 - Direction given to staff to look up tax rate areas and if the client has an issue we can give them the contact information for the supervisor's office.
 - B. Update of Expansion Projects
 - DM Showed the board several pictures on the expansion project progress.
 - C. FEMA Update
 - All projects have been submitted and are currently in the review stage.
 - GSRMA has denied coverage, but in doing so also held up the FEMA claim.
 - D. Audit Update
 - Audits are still in progress.
 - E. Credit Card Issue
 - Refund in the amount of \$4,391.11 issued by credit card company.
6. Finance Committee Report
 - The finance committee met prior to the board meeting. Trustee Schroeder reported total claims were \$74,496.20.
7. Consent Calendar
 - A. Approval of Board Minutes of June 14, 2023
 - Motion to accept the minutes of June 14, 2023 as corrected. Moved by Trustee Flood 2nd by Trustee Vogel. Approved 5/0/0
 - B. Approval of Claims
 - Motion to accept the claims as corrected. Moved by Trustee Schroeder 2nd by Trustee Vogel. Approved 5/0/0

Fair Oaks Cemetery District Minutes for Board of Trustees Meeting July 12, 2023

8. Investment Committee Report

- Investment accounts are following industry trends.

9. Information Items

A. District Foreman's Monthly Report

i. Safety Report

- This month's safety meeting was held on proper hydration, as the weather is getting warmer.
- ii. Any unusual activities
- Weed eaters are not working as well as we had hoped.
- DM to contact Baker Supplies to get replacements under warranty.
- Already replaced 2 blowers and 2 weed Eaters, with one more having an issue.

B. DM's Monthly Reports:

i. Sales

- District sales reported as \$111,977.70 (Total Income \$134,839.60 includes taxes and interest earned)

ii. Internments

- The district's 26 burials consisted of 12 cremations and 14 caskets.

iii. Attendance

- District Employee's attendance is up to date.

iv. Website Contacts

- Google Analytics showed 142 visits to our website in June.

- Chamber Catcher page had 25 direct views.

v. Correspondence

1. FOVEC email

- FOVEC wrote a check to replace the broken tent.

vi. Upcoming events, conferences, and trainings

1. PCA August 10-11, Grass Valley

- The board will not be attending. DM will make the choice to go or not.

- Special District Sec. Training in Nov. Board Secretary to attend.

vii. Major Purchases or other Extraordinary Expenditure

1. Walkway Repairs

- Walkways have been repaired.

- New headstone strip installed.

viii. Incidents

- Another guest locked in the cemetery.

- DM to call our gates person and solve the issue.

- Client wants to put an upright headstone in a cremation area. He was denied, as he was not the owner on record.

10. New Business - Board Discussion & Possible Action Items:

A. Annual Final Budget Review

- Board Discussed Budget and asked questions.

- Motion to accept the Final Budget as corrected. Moved by Trustee Flood 2nd by Trustee Schroeder. Approved 5/0/0

- Motion to approve Resolution 2024-02 Final Budget. Moved by Trustee Flood 2nd by Trustee Neufeld. Approved 5/0/0

11. Trustees Discussions, Questions, & Comments

- Nothing to report.

12. Adjournment

- Chairman Clouse adjourned the meeting at 10:59am.

Approved as _____ read _____ corrected.

Prepared by: Mysti Lingenfelter Board Secretary.

Votes: _____	Ayes
_____	Nays
_____	Abstain
_____	Absent

FAIR OAKS CEMETERY DISTRICT						
Expenses by Vendor Summary						
July 2023						
	Total					
Ace Hardware	240.26					
Adobe Inc.	29.99					
All-Safe Engravers	38.79					
ALP, Inc. 71810	16,148.51	3,000.00	2,250.00	3,867.23	4,031.28	3,000.00
Amazon.com	350.29	39.18	161.10	44.99	42.87	62.15
ASCO Pacific	1,950.28	679.76	406.34	864.18		
AutoZone	-22.00					
CA Dept Tax Fee Admin	3,008.00					
CA Special Districts Association	935.00					
Carvajal Concrete	1,500.00					
CENIOM	91.47					
Citrus Heights Saw & Mower	325.29					
Comcast Business	417.65					
Fuel	400.84	49.24	117.26	139.29	95.05	
Gold Country Copier	100.01					
iCloud	0.99					
Jojo's Urban Eats	33.50					
Jeff Vertrees	550.00					
Liberty Bell Smart Home	99.98					
Lowe's	362.31	11.09	351.22			
Lunch for Employee Incentive	87.84	54.72	33.12			
Nimbus Landscape Materials	3,480.00	870.00	2,610.00			
Noah's Bagels	34.34					
Quill	503.11					
Raley's / Bel-Air	18.40					
Round Table Pizza	130.45					
SMUD	483.68	176.69	213.35	79.26	14.38	
Sprinkler Service & Supply Inc.	53.66					
Sue Roark	100.00					
travelocity	124.50					
United States Postal Service	144.18					
Verizon	51.88					
Waste Management	642.22					
TOTAL	\$ 32,415.42					

FAIR OAKS CEMETERY DISTRICT				
Profit and Loss by Class				
July 2023				
	202A	208A	209A	TOTAL
Income				
96910 Cemetery Services				0.00
96910.0 PreNeed Collections	3,411.00		3,718.13	7,129.13
96910.1 Endowment Collections		6,325.00		6,325.00
96910.2 CSVC- Plot Fees	31,216.00			31,216.00
96910.4 CSVC- Vaults	7,737.00			7,737.00
96910.5 CSVC- Open & Close	11,877.00			11,877.00
96910.6 CSVC- Miscellaneous	510.00			510.00
96910.61 Convivence Fees Collected	25.38			25.38
96910.62 96910.62 Interment Rights	0.00			0.00
Total 96910.6 CSVC- Miscellaneous	\$ 535.38	\$ 0.00	\$ 0.00	\$ 535.38
96910.8 CSVC- markers	3,780.00			3,780.00
Total 96910 Cemetery Services	\$ 58,556.38	\$ 6,325.00	\$ 3,718.13	\$ 68,599.51
Total Income	\$ 58,556.38	\$ 6,325.00	\$ 3,718.13	\$ 68,599.51
Gross Profit	\$ 58,556.38	\$ 6,325.00	\$ 3,718.13	\$ 68,599.51
Expenses				
20290.0 Business Exp	1,093.84			1,093.84
380.0 Employee Recognition	270.19			270.19
20760.0 Office Sup	101.33			101.33
20810.0 Postage	144.18			144.18
21040.0 Agri / Horti SUP	3,895.97			3,895.97
21910.0 Electricity	483.68			483.68
21970.0 Telephone	469.53			469.53
22060.0 Auto Maint SUP	-22.00			-22.00
22260.0 Expend Tools	565.55			565.55
22360.0 Fuel- Lube	400.84			400.84
25070.0 Assess Coll SVC	3,008.00			3,008.00
25910.0 Other Prof SVC	964.66			964.66
28980.0 Other Oper SUP	248.96			248.96
28990.1 Temp Workers	16,148.51			16,148.51
28990.2 Gates	650.00			650.00
42020.0 Structure / Improv	1,500.00			1,500.00
80400.0 Commodities	864.18			864.18
80400.1 Scroll Plates	1,124.89			1,124.89
Merchant deposit fees	40.85			40.85
Total Expenses	\$ 31,953.16	\$ 0.00	\$ 0.00	\$ 31,953.16
Net Operating Income	\$ 26,603.22	\$ 6,325.00	\$ 3,718.13	\$ 36,646.35
Other Expenses				
999.0 Tranfer To Pre-need Liability			3,718.13	3,718.13
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 3,718.13	\$ 3,718.13

Net Other Income	\$ 0.00	\$ 0.00	-\$ 3,718.13	-\$ 3,718.13
Net Income	\$ 26,603.22	\$ 6,325.00	\$ 0.00	\$ 32,928.22
Wednesday, Aug 02, 2023 11:23:50 AM GMT-7				

FAIR OAKS CEMETERY DISTRICT				
Sales by Client Detail				
July 2023				
	Date	Product/Service	Memo/Description	Amount
1117172 MIJACH, Catherine				
	07/26/2023	Opening & Closing:Casket O&C - AtNeed	NE-L-14	1,294.00
Total for 1117172 MIJACH, Catherine				\$ 1,294.00
1118537 WILLIAMS, Daniel				
	07/27/2023	Markers:Marker Setting Veteran	See Monument Regulations Handout	242.00
	07/27/2023	PreNeed:Cremation O&C - PreNeed	WH 48 - 01 - 21 PN #	529.00
	07/27/2023	PreNeed:Urn Vault - PreNeed	Daniel PN #	294.00
Total for 1118537 WILLIAMS, Daniel				\$ 1,065.00
1145407 OATES, Sherrie				
	07/28/2023	Vaults:Urn Vault - AtNeed	Kimbel Gary	294.00
	07/28/2023	Misc.:Convenience Fee	Convenience Fees are charged for all credit cards and range from 2.5-3.5%	25.38
	07/28/2023	Opening & Closing:Cremation O&C - AtNeed	OLD-47-21-21	529.00
Total for 1145407 OATES, Sherrie				\$ 848.38
1146694 Spiva, Thurman & Mary				
	07/11/2023	Markers:Marker Setting Veteran	See Monument Regulations Handout	242.00
Total for 1146694 Spiva, Thurman & Mary				\$ 242.00
1147508 Hinkelman, Lloyd & Patricia				
	07/20/2023	Vaults:Standard Vault - AtNeed	Concrete Vault	941.00

	07/20/2023	Opening & Closing:Casket O&C - AtNeed	Opening and closing of grave	1,294.00
Total for 1147508 Hinkelman, Lloyd & Patricia				\$ 2,235.00
1148640 Whaley, Don & Patricia				
	07/12/2023	Vaults:Urn Vault - AtNeed	Patricia	294.00
	07/12/2023	Opening & Closing:Cremation O&C - AtNeed	NE - F - 47E	529.00
Total for 1148640 Whaley, Don & Patricia				\$ 823.00
1152402 Bailey, Nanette				
	07/05/2023	Misc.:Add Urn in Urn Vault	Barbara	302.00
	07/05/2023	Vaults:Urn Vault - AtNeed	Richard	294.00
	07/05/2023	Opening & Closing:Cremation O&C - AtNeed	East-G-34	529.00
Total for 1152402 Bailey, Nanette				\$ 1,125.00
1152660 HASLAM, ANNE				
	07/05/2023	Opening & Closing:Casket O&C - AtNeed		1,232.00
	07/05/2023	Vaults:DD Vault - AtNeed		1,680.00
Total for 1152660 HASLAM, ANNE				\$ 2,912.00
1153399 Hagen, Bernice				
	07/24/2023	Misc.:Transfer Fee	Transfer Fee is per Plot/Niche Oak Knoll - Niche D - Row 01 - Plot 01 (new) Oak Noll Niche C Row 01 Plot 06	50.00
Total for 1153399 Hagen, Bernice				\$ 50.00
1153965 Strugar, Vasilije & Ljiljana				
	07/06/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/06/2023	Plot Fees Collected:Plot Fees	Plot - Location: Fountains - I - 382	3,704.00
	07/06/2023	Vaults:DD Vault - AtNeed	Fountains - I - 382	1,764.00
	07/06/2023	PreNeed:Casket O&C - PreNeed	Liliana PN #	1,294.00
	07/06/2023	PreNeed:Casket O&C - PreNeed	Vasilise PN #	1,294.00

	07/06/2023	Misc.:Interment Rights	Fountains - I - 382	0.00
Total for 1153965 Strugar, Vasilije & Ljiljana				\$ 8,644.00
1153976 Filatova, Nataliia				
	07/10/2023	Plot Fees Collected:Plot Fees	Plot - Location: West Hill-48 - 09 - 44	235.00
	07/10/2023	Opening & Closing:Infant O&C - AtNeed		529.00
	07/10/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	235.00
	07/10/2023	Misc.:Interment Rights	West Hill-48 - 09 - 44	0.00
	07/10/2023	Vaults:Infant Vault	Less than 22" X 36"	294.00
Total for 1153976 Filatova, Nataliia				\$ 1,293.00
1154002 Poe, Julia				
	07/11/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/11/2023	Opening & Closing:Niche O&C	Kathryn	353.00
	07/11/2023	Opening & Closing:Niche O&C	Lea	353.00
	07/11/2023	Misc.:Interment Rights	Oak Knoll-Niche G - 03 - 22	0.00
	07/11/2023	Markers:Niche Scroll Plate	Lea	412.00
	07/11/2023	Markers:Niche Scroll Plate	Kathryn	412.00
	07/11/2023	Plot Fees Collected:Plot Fees	Plot - Location: Oak Knoll-Niche G - 03 - 22	3,410.00
Total for 1154002 Poe, Julia				\$ 5,528.00
1154016 Megeath, Susan & David				
	07/13/2023	Markers:Niche Scroll Plate	David	412.00
	07/13/2023	Markers:Niche Scroll Plate	Susan	412.00
	07/13/2023	Opening & Closing:Niche O&C	Susan	353.00
	07/13/2023	Opening & Closing:Niche O&C	David	353.00
	07/13/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/13/2023	Plot Fees Collected:Plot Fees	Plot - Location: Oak Knoll-Niche E - 01 - 06	3,881.00
	07/13/2023	Misc.:Interment Rights	Oak Knoll-Niche E - 01 - 06	0.00

Total for 1154016 Megeath, Susan & David				\$ 5,999.00
1154024 Balsamo, Brenda & Andrea				
	07/14/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/14/2023	Plot Fees Collected:Plot Fees	Plot - Location: West Hill 48 -Row 12 Plot 50D	1,235.00
	07/14/2023	Opening & Closing:Cremation O&C - AtNeed		529.00
	07/14/2023	Vaults:Urn Vault - AtNeed		294.00
Total for 1154024 Balsamo, Brenda & Andrea				\$ 2,646.00
1154034 Saetun, Linda				
	07/19/2023	Opening & Closing:Casket O&C - AtNeed	Opening And Closing Of Ground At time of need	1,294.00
	07/19/2023	Plot Fees Collected:Plot Fees	Plot - Location: Fountains Plot : 072	5,495.00
	07/19/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	987.00
	07/19/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	987.00
	07/19/2023	Opening & Closing:Casket O&C - AtNeed	Opening And Closing Of Grounds At Time of need	1,294.00
	07/19/2023	Plot Fees Collected:Plot Fees	Plot - Location:Fountains Plot : 073	5,495.00
	07/19/2023	Vaults:Standard Vault - AtNeed	Concrete Vault	941.00
	07/19/2023	Vaults:Standard Vault - AtNeed	Concrete Vault	941.00
Total for 1154034 Saetun, Linda				\$ 17,434.00
1154041 Lopes, Gerald & Germaine				
	07/20/2023	Markers:Niche Scroll Plate	Bronze Plaque	412.00
	07/20/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/20/2023	Opening & Closing:Niche O&C	Opening And Closing At Time Of Need	353.00

	07/20/2023	Plot Fees Collected:Plot Fees	Plot - Location: OK- Single Niche Rooster - Row - J - 01	2,587.00
	07/25/2023	Opening & Closing:Niche O&C	Opening and closing at time of need	353.00
	07/25/2023	Plot Fees Collected:Plot Fees	Plot - Location: Oak Knoll Rooster Niche - I - 01	2,587.00
	07/25/2023	Markers:Niche Scroll Plate	Bronze Scroll Plate	412.00
	07/25/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
Total for 1154041 Lopes, Gerald & Germaine				\$ 7,880.00
1154051 Craycraft, Kathleen				
	07/21/2023	Markers:Niche Scroll Plate		412.00
	07/21/2023	Endowment Fund:Endowment	This is a one-time fee. It is Non Refundable & Tax Deductible.	588.00
	07/21/2023	Misc.:Pet Cremated Remains	Mickey	158.00
	07/21/2023	Plot Fees Collected:Plot Fees	Plot - Location: Oak knoll niche - I Row 01 Plot 06	2,587.00
	07/21/2023	Markers:Niche Scroll Plate		412.00
	07/21/2023	Opening & Closing:Niche O&C		353.00
	07/21/2023	Opening & Closing:Niche O&C		353.00
Total for 1154051 Craycraft, Kathleen				\$ 4,863.00
TOTAL				\$ 64,881.38
Wednesday, Aug 02, 2023 07:36:25 AM GMT-7 - Accrual Basis				

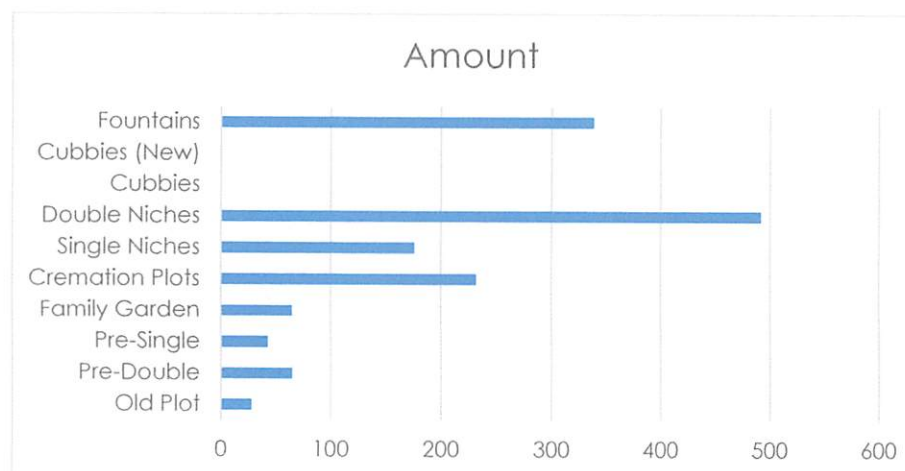
BURIALS													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
STANDARD	2												2
DELUXE													0
TITAN													0
DOUBLE													0
Pre-VAULTED	1												1
OTHER													0
BABY													0
ASHES-PLOT	10												10
ASHES-NICHE	3												3
23-24 TOTAL	16	0	0	0	0	0	0	0	0	0	0	0	16
22-23 TOTAL	32	19	12	17	11	13	13	18	29	17	15	26	222
21-22 TOTAL	18	21	14	22	19	17	18	27	15	18	13	20	222
VAULT SALES													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
STANDARD	3												3
DELUXE													0
TITAN													0
DOUBLE	2												2
PB DOUBLE													0
PB SINGLE													0
OTHER	1												1
URN	5												5
NICHE													0
23-24 TOTAL	11	0	0	0	0	0	0	0	0	0	0	0	11
22-23 TOTAL	13	19	9	5	12	6	11	6	6	12	7	13	119
21-22 TOTAL	14	10	11	17	19	19	13	22	9	8	16	28	186
VAULT INVENTORY FY 2023/2024													
		BAL		RCVD		USED		BAL		INV #			
STANDARD		11				3		8		882,880,888,903,			
										834,881,879,902,904			
DELUXE		3						3		839, 840, 841			
TITAN		2						2		772,629			
DOUBLE		2						2		770,886			
OTHER		1						1		842 OVR			
URN		100				10		90					
NICHE		54				3		51					
INVENTORY			START		RTNS		SOLD		PYMTS		ON HOLD		BALANCE
FULL PLOT			31						3				28
CREMATION PLOT			30		205		1		2				232
SINGLE NICHE			181				3		2				176
MEDIUM NICHE			69						4				65
OAK KNOLL			73						8				65
OK MED NICHE			434				2		5				427
ACORN			44						1				43
FAMILY GARDEN			67						2				65
FOUNTAINS			338				3		2				333
FT TRIPLES			6						0				6
PLOTS SOLD													
FY 2023/2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
TAX RES	6												6
NON TAX RES	2												2
OUT OF DIST	2												2
23-24 TOTAL	10	0	0	0	0	0	0	0	0	0	0	0	10
22-23 TOTAL	6	17	7	3	3	3	6	8	4	7	10	12	86
21-22 TOTAL	16	7	8	5	8	7	6	7	6	2	9	7	88

Fair Oaks Cemetery District

Plot / Niche
Inventory

7/31/2023

Plot Type	Amount
Old Plot	28
Pre-Double	65
Pre-Single	43
Family Garden	65
Cremation Plots	232
Single Niches	176
Double Niches	492
Cubbies	0
Cubbies (New)	0
Fountains	339



Cremations Available =	965
Casket Burial Available =	475
Average Cremation Burials Per Year =	117
Average Casket Burials Per Year =	105
Approx. Years for Cremations =	8.2
Approx. Years for Casket Burials =	4.5



Guillermo Barron
District Manager
Gonzalo Vega
District Foreman
Mysti Lingenfelter
Admin Assist

FAIR OAKS CEMETERY

7780 Olive Street Fair Oaks, CA 95628
Phone (916) 966-1613 Info.FOCD@gmail.com
www.fairoakscemetery.com
ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Pete Schroeder

"It is our mission to partner with our community to preserve
our past & memorialize our future"

Established 1902

FY 2023-2024 ATTENDANCE

July 2023

VACATION	BALANCE FORWARD	MONTHLY ACCRUAL	TAKEN		YEAR TO DATE BALANCE
GUILLERMO	232.67	16.67	-8.00	\$8,884.80	240.00
GONZALO	236.00	10.00	-24.00	\$5,994.00	222.00
MYSTI	29.40	6.67	-24.00	\$289.68	12.07
				\$15,168.48	

SICK	BALANCE FORWARD	MONTHLY ACCRUAL	TAKEN		YEAR TO DATE BALANCE
GUILLERMO	227.50	8.00	-24.00	\$7,829.73	211.50
GONZALO	230.00	8.00		\$6,426.00	238.00
MYSTI	37.50	8.00		\$1,092.00	45.50
				\$15,347.73	

DENTAL / VISION	BEGINNING BALANCE		USED		YEAR TO DATE BALANCE
GUILLERMO	\$ 2,000.00		\$ -		\$ 2,000.00
GONZALO	\$ 2,000.00		\$ -		\$ 2,000.00
MYSTI	\$ 2,000.00		\$ -		\$ 2,000.00

From: Google Business Profile <businessprofile-noreply@google.com>
Sent: Thursday, July 6, 2023 11:45 AM
To: info.focd@gmail.com
Subject: Fair Oaks Cemetery District, your performance report for June 2023

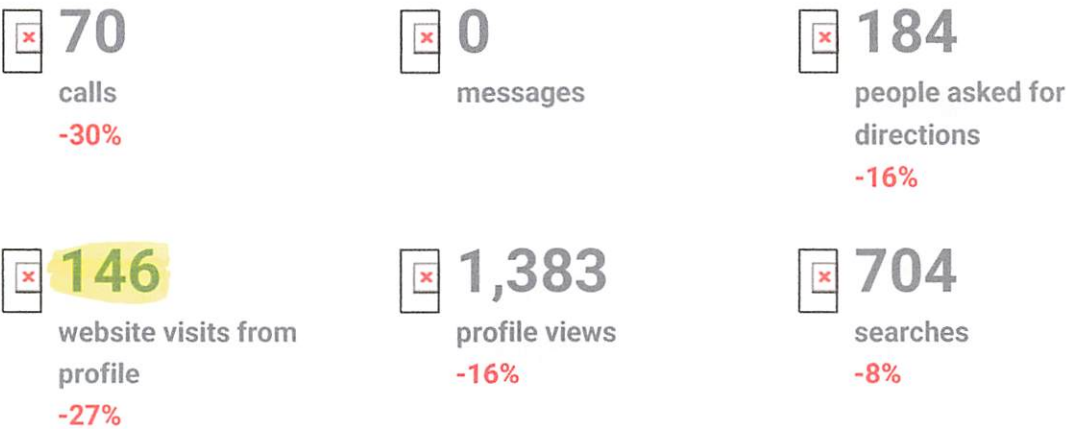


Your Business Profile report with 400 interactions* last month

See how Fair Oaks Cemetery District at 7780 Olive Street, Fair Oaks, California 95628 performed in June 2023 compared to the previous month.

See full report

Your performance at a glance



**An interaction is when a customer calls, messages you, makes a booking, is sent to your website, or requests directions from your Business Profile.*

Top search terms

From: Fair Oaks Chamber of Commerce <GroupMessaging@chamberorganizer.com>
Sent: Wednesday, August 2, 2023 7:48 AM
To: Guillermo Barron; gbarron.focd@gmail.com
Subject: 07/2023 - Monthly Statistics Information Report for Members

Dear Guillermo,

The Fair Oaks Chamber of Commerce is pleased to provide last months business intelligence report from our online promotion of Fair Oaks Cemetery.

The Chamber had a total of 122957 member exposures last month through the membership directory and you had a total of 579 of those exposures. In addition, you had 30 direct views of your Traffic Catcher Website System and a total of 0 views of your Google Map.

If you have very few views or none at all for any of these categories you may still need to optimize your online advertising system. The views above do not include views and search engine requests from the Community on Display Catalog Advertising System. For these results go to:

<http://www.ectownusa.com/EcTownUSA2006/stats.html>

If you would like to login, please use the following link. If you cannot remember your user name and password please enter your email address in the lost password box and it will be emailed to you:

http://chamberorganizer.com/members/mlogin.php?org_id=FAIR

If you have any questions please use the following link for contact information:

http://chamberorganizer.com/members/contactus_page.php?org_id=FAIR

Most organizations offer full optimization services. Take a tour by clicking here: <http://membertour.ectownusa.com>

August 2023

August 2023							September 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1 Farmer's Market Tuesdays (Fair Oaks 5:00pm Summer at Sunrise - 05:00 PM 6:00pm National Night	2 10:00am FoodMaxx Ribbon Cutting - 10:00 AM	3 5:00pm Classic Car Cruise in & Food Truck Mania - 05:00 PM (Fair Oaks Park)	4 11:30am Power Lunch - 11:30 AM (Divided Sky Tavern)	5 6:00pm BBQ with Katie - 06:00 PM (Shadow Glen Riding Stables) 6:30pm Carmichael Summer Concert
6	7	8 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	9 10:00am GSRMA Data Collection Overview (https://us02web.zoo) 5:00pm Fun after Five (Chamber Mixer) Dog	10 5:30pm Bunco Night with Katie - 05:30 PM (LYON - Real Estate Fair Oaks)	11 6:00pm OV - Summer Nights - - 06:00 PM (Orangevale Grange)	12 6:30pm Carmichael Summer Concert Series - 06:30 PM (Carmichael Park)
13	14	15 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	16 5:30pm VIBES IN THE VILLAGE - FREE CONCERT - 05:30 PM (Fair Oaks Village TBD)	17	18	19 6:00pm Mix Tape - Hot Hits of the 80's - Hosted by the Fair 6:30pm Carmichael Summer Concert
20	21	22 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks 11:00am August Luncheon -	23	24 8:00pm Concerts in the Park (Fair Oaks Park) - 08:00 PM (Fair Oaks Park - Softball Field)	25	26 6:30pm Carmichael Summer Concert Series - 06:30 PM (Carmichael Park)
27	28 8:30am 1st Annual "Paradise in Carmichael" Golf 6:30pm Trivia with Jen - 06:30 PM (Stockman	29 Farmer's Market Tuesdays (Fair Oaks Park (11549 Fair Oaks Blvd, Fair Oaks, CA 95628))	30	31	Sep 1	2



MEMO

DATE: July 18, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representative election.

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Sean Loloe, Iva Walton, City Members ■ Katie Valenzuela, Jay Vandenburg, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert "Bob" Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCO needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a "Yes" vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A "No" vote means LAFCO should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a "Yes" vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A "No" vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote "Yes" to the first question to authorize electronic distribution of ballots but vote "No" to the second if your District wants to continue to receive paper ballots.

Election Deadline

The voting period will be 75 days from July 18, 2023; all votes are due in writing on or before **5:00 pm on September 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer's signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

Mail to: LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

***The election ends on September 30, 2023 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.***

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wicher, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

☐ Yes ☐ No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

☐ Yes ☐ No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

*Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate*

Staff

*José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel*

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER (Required):

AGENDA ATTACHED (Optional): Yes ____ No ____

Attest:

District Secretary, Clerk or General Manager



Sacramento
LAFCo

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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SD Rep, Seat #7	Lindsay Carter	Herald Fire Protection District

SIGNATURE OF PRESIDING OFFICER:

[Signature]
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

George Obi

(Required)

NAME OF NOMINATING DISTRICT:

Herald Fire Protection District

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

[Signature]
District Secretary, Clerk or General Manager

Nominations must be received by LAFCo before
5:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814

Commissioners

Sue Frost, Rich Desmond, County Members ☐ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ☐ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ☐ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ☐ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ☐ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

Lindsey Carter

11546 Twin Cities Road Galt, CA 95632 | 209.712.7120 | lindsey@heraldfire.com

Experience

EXECUTIVE DIRECTOR | CALIFORNIA AGRICULTURAL COMMISSIONERS & SEALERS ASSOCIATION | DECEMBER 2021 - PRESENT

- Manage organizational functions including personnel, budget, legislative advocacy, communications, and membership development.
- Serve as the advocacy representative at state legislative meetings, industry functions and other statewide meetings and events; regularly provide legislative updates on tracked legislation to board of directors and members.
- Oversee budget for organization and various affiliates.
- Manage bylaws, procedures, and filings for board of directors, committees, and advisory groups, including meeting agenda and minutes creation and distribution.
- Develop organization's strategic plan and implement with board and staff engagement utilizing outside consultants.
- Manage updates for organization and subsidiary websites.
- Administer all grant programs and reporting for all activities.

Public Boards & Committees

- Commissioner, Sacramento County Local Area Formation Committee (LAFCo) - 2020- present
- Board Member, Herald Fire Protection District – Elected to 4-year term in 2020
- Director, Sloughhouse Resource Conservation District – Appointed to 4-year term in 2020
- Cosumnes Groundwater Authority JPA, Current Alternate Member – 2021 - present
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019 - 2021
- Commissioner Member, Sacramento LAFCo Special District Advisory Committee – 2018 - present
- Alternate Representative, South Sacramento Habitat Conservation Plan Implementation Review Committee – 2018 - 2021
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 - 2021
- Member, CDFA SWEEP Ad-Hoc Advisory Committee - 2021

Community & Non-Profit Organization Involvement

- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019 – 2022
- Member, California Special District Association Legislative Committee – 2020 - 2022
- Member, California Special District Association Bylaws & Policy Committee – 2020 - 2022
- Member, Elk Grove FFA Advisory Committee – 2020 - present
- Class 50 Fellow, California Agricultural Leadership Program – 2019- 2022



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Board Vice-chairperson	Brian Danzi	CRPD

SIGNATURE OF PRESIDING OFFICER:

Michael Yearwood
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Michael Yearwood
(Required)

NAME OF NOMINATING DISTRICT:

Cordova Recreation & Park District

MINUTES ATTACHED (Optional):

Yes ☒ No ☐

Attest:

Danielle Jones
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Lintle, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henriquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

Brian Danzl

Director

(916) 826-1470 • bdanzl@crpd.com • Rancho Cordova, CA 95670

Dynamic professional with experience in executive management and business development. Demonstrates success in driving significant growth and profitability through strategic planning and execution of innovative business initiatives. Proven track record of building and leading high-performance teams to achieve organizational objectives and exceed customer expectations. Adept at building strong relationships with clients, stakeholders and partners to create lasting value.

Experience

MAY 23 - PRESENT

President Elect | California Association Of Recreation And Park Districts, Roseville, CA

- Facilitated discussions between opposing sides in order to reach compromise solutions when necessary.
- Coordinated grassroots campaigns to educate districts on issues important to the parks.

MAY 17 - MAY 19

Board Secretary | California Association Of Recreation And Park Districts, Roseville, CA

- Provided administrative support to the Board of Directors, including scheduling meetings and preparing agendas.
- Assisted in the preparation of board meeting minutes, resolutions, reports and other corporate documents.

DEC 19 - PRESENT

Vice Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Leveraged strong interpersonal skills to build relationships with key stakeholders.
- Created operational dashboards to measure performance across multiple departments.
- Implemented process improvements resulting in increased efficiency within the organization.
- Collaborated with board members to develop corporate governance strategies.

JAN 17 - JAN 19

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Reviewed financial statements and other reports to monitor organizational performance.
- Developed strategies to increase diversity among board members to reflect community demographics.
- Advised on best practices for corporate governance matters.
- Collaborated with stakeholders on projects related to fundraising, marketing, public relations.

JAN 17 - JAN 19

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Evaluated proposals from vendors for goods and services required by the organization.
- Reviewed financial statements and other reports to monitor organizational performance.

JAN 17 - JAN 19

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Engaged in continuous development of skills necessary for successful board leadership.
- Monitored progress towards achieving established goals and objectives.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Vice-chair	Paul Lindsay	Florin Resource Conservation District

SIGNATURE OF PRESIDING OFFICER: _____

DocuSigned by:
Tom Nelson

(Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Tom Nelson

(Required)

NAME OF NOMINATING DISTRICT: Florin Resource Conservation District

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

DocuSigned by:

Stepani Phillips

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
 5:00 p.m. on July 1, 2023**

Return to:

Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814

Paul Lindsay: Statement of Qualifications for Special District Commissioner for Office No. 7 on the Sacramento Local Agency Formation Commission

I currently serve as Vice Chair for the Florin Resource Conservation District (FRCD) which encompasses a good portion of southern Sacramento County. The District's work in recent years has been the provision of municipal water usage to roughly 40% of the city of Elk Grove.

Previously an Associate Director for the Florin Resource Conservation District, I was appointed to the Board to fill a vacancy and currently serve in my first full term. Retired after a 35-year career with the Social Security Administration, I worked in many different locations within California, from San Juan Capistrano to Yreka. During that time, I served in various positions, including Claims Specialist, Operations Supervisor, Area Systems Coordinator, and ultimately, District Manager. These positions required a thorough understanding of various laws and their application, IT systems, budgeting, and human resources.

My wife and I settled in Elk Grove in 1985 and I've been very involved in Civic matters since then. I've served on Sacramento County's Community Planning Advisory Commission for Elk Grove prior to its incorporation (and was heavily involved in several incorporation efforts) and was a charter member of the original Planning Commission for the City of Elk Grove, serving on it for more than seven years. I also chaired the East Elk Grove Specific Area Planning Advisory Group. Recently, I also served on the Sacramento County Grand Jury for two years (much of which was spent reviewing Special Districts, their operations, and practices). I served two years on the Cosumnes Community Service District's Landscape and Lighting Committee. During these different activities, I was able to interact with LAFCO on a variety of issues and gained an understanding of its responsibilities and duties.

I ask for your support for this position on LAFCO's Commission because I believe that I can bring a fresh perspective to the Commission and a willingness to listen, learn, and to represent Special District interests on the Commission.



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LAFCo**

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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Special District Commissioner	Joanna McVay	North Highlands Recreation Park

SIGNATURE OF PRESIDING OFFICER:

Patrick B. Williams

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Patrick Williams

(Required)

NAME OF NOMINATING DISTRICT:

North Highlands Recreation Park

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

[Signature]

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloe, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Trustee Commissioner	Edwin Perez	Reclamation District 1000

SIGNATURE OF PRESIDING OFFICER:

Elena Lee Reeder
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Elena Lee Reeder

(Required)

NAME OF NOMINATING DISTRICT: Reclamation District 1000

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

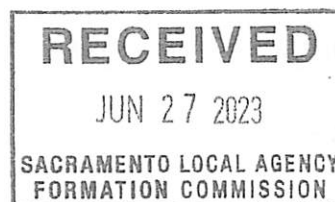
[Signature]

District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814



Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henriquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel



ED PEREZ

TRUSTEE



CONTACT

PHONE:
916-802-8053

WEBSITE:
www.RD1000.org

EMAIL:
EPerez@RD1000.org

STATEMENT OF QUALIFICATIONS

I am seeking a seat on the Sacramento LAFCO to leverage my years of professional experience in the areas of community engagement, organizational governance, and collaboration with various levels government to effectively represent special districts on the commission.

I was elected in 2022 as Trustee with Reclamation District 1000, the flood control agency for the Natomas Basin. In this brief period of time, I was able to leverage my extensive relationships with community members and organizations to help win voter approval of a stormwater service fee to fund much needed infrastructure maintenance and help ensure a flood-safe future for the Natomas Basin.

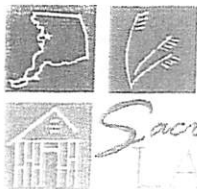
I have served as a City of Sacramento Commissioner, President of a 1,300 household homeowners association, board member of California's largest state employee organization, and served on the board of numerous community and non-profit organizations.

In these roles, I learned to value the input from concerned residents, the importance of collaborating with community partners, and the need to pay attention to details and also see the "big picture". These experiences have prepared me to serve on the LAFCO.

I would be honored to receive your vote and look forward to working with you.

Respectfully,

ED PEREZ



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
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www.saclafco.org

henriquezj @ SAclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO, Seat #7

Position	Nominee's Name	Originating District
SPECIAL DISTRICT Commissioner	MICHAEL SEAMAN	Fulton El Camino REC + PARK DISTRICT

SIGNATURE OF PRESIDING OFFICER:

Teresa Higgins

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Teresa Higgins, Board Chair
(Required)

NAME OF NOMINATING DISTRICT: FULTON-EL CAMINO RECREATION + PARK DISTRICT

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

Leena Pawalle, District Secretary
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before
3:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

STATEMENT OF QUALIFICATIONS – MICHAEL J SEAMAN
for Sacramento Local Agency Formation Commission

Sacramento County resident and homeowner, 1978 - present

Veteran, U.S. Navy Civil Engineer Corps

Current Employment – Snowsports Instructor, Boreal Mountain Resort (winter seasonal)

Academic experience

- B. Architecture, University of California
- M. Urban Planning, San Jose State University
- M. Landscape Architecture/Environmental Planning, University of California
- Adjunct Professor, Sacramento State University (2 years)
- Adjunct Professor, National University (3 semesters)

Governmental experience

- Federal
 - Active and reserve service (9+ years)
 - Navy civilian employment after discharge (1 year)
- State
 - California civil service, 32 years across 6 agencies
 - Retired since 12/2009
- Local
 - County/Council of Governments staff experience in WA and OR (2+ years)
 - Member, City of Cannon Beach Design Review Board (1 year),
 - Board Member, Fulton-El Camino Recreation & Park District (28+ years – present)

Association experience

- American Institute of Architects
 - Associate Member (46 years)
 - Retired Associate AIA Emeritus (8 years - present)
- California Special Districts Association
 - Participant (28+ years - present),
 - Legislative Committee (4+ years),
 - Board Member (4 years)
- California Association of Recreation and Park Districts
 - Participant (28+ years - present)
 - Board Member (4+ years - present)
- Professional Ski Instructors of America/American Association of Snowboard Instructors
 - Member (34 years - present)
 - Certified Instructor – Nordic Track Skiing, Alpine Skiing, Snowboarding

LAFCO Experience

- Sacramento LAFCO Special Districts Advisory Committee (4 years)
- Applicant participation, Sacramento LAFCO City of Arden Arcade Measure D (11/2010)
- Observer via Advocates for Arden Arcade citizens' group and California (un)Incorporated coalition

July 2023



Sacramento

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Director	Robert "Bob" Wicher	Sac. Suburban Water Dist.

SIGNATURE OF PRESIDING OFFICER:

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Jay Boatwright
(Required)

NAME OF NOMINATING DISTRICT:

Sacramento Suburban Water District

MINUTES ATTACHED (Optional):

Yes ☐ No ☒

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members ■■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

Robert P. "Bob" Wichert Qualifications For LAFCO

Lifelong resident of Sacramento County.

18 years employed by the Sacramento Municipal Utility District with frequent Board interactions and direction. Experience on hydroelectric power projects, and personally responsible for establishment of the first customer-choice all-renewable energy program in California, SMUD Greenergy ©.

Currently serving my third elected term on the Board of Directors of the Sacramento Suburban Water District including prior service as Board President.

Qualification as a Master's Candidate in Communication Studies at the California State University, Sacramento.

Five years as a member of the United Nations Sub-Committee of Experts on the Transport of Dangerous Goods.

Five years as a member of the International Civil Aviation Organization Dangerous Goods Panel.

Service as a writing member expert on Institute of Electrical and Electronics Engineers standards committees.

Service as a writing member expert on American Society of Mechanical Engineers codes and standards.

Service as a writing member expert on National Fire Protection Association codes and standards.

Fifteen years as a Professional Engineer in private practice, Robert P Wichert Professional Engineering, Inc.

	FY 2024			July			July-July		annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget
	1	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual
		A	B	C	D	E	F	G	H
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)
ORDINARY INCOME/EXPENSE									
INCOME									
2010.1	sales tax	-	-		-	-		-	-
91010.0	cur secured	276,707.00	23,058.92		23,058.92	23,058.92		23,058.92	276,707.00
91020.0	cur unsecured	9,174.00	764.50		764.50	764.50		764.50	9,174.00
91030.0	supplement cur	7,949.00	662.42		662.42	662.42		662.42	7,949.00
91040.0	sec delinquent	1,706.00	142.17		142.17	142.17		142.17	1,706.00
91050.0	supplement deling	652.00	54.33		54.33	54.33		54.33	652.00
91060.0	unitary cur sec	3,821.00	318.42		318.42	318.42		318.42	3,821.00
91200.0	prop tax redemption	-	-		-	-		-	-
91300.0	prior unsecured	88.00	7.33		7.33	7.33		7.33	88.00
91400.0	prop tax penalties	64.00	5.33		5.33	5.33		5.33	64.00
94100.0	interest income	4,000.00	333.33		333.33	333.33		333.33	4,000.00
94100.8	interest income 208A	-	-		-	-		-	-
94100.9	interest income 209A	-	-		-	-		-	-
95220.0	prop tax relief	1,874.00	156.17		156.17	156.17		156.17	1,874.00
	***	***	***	***	***	***	***	***	***
96910.0	cemetery services	-	-		-	-		-	-
96910.0	preneed collections	45,034.00	3,752.83	3,411.00	341.83	3,752.83	3,411.00	341.83	41,623.00
96910.1	endowment collections	45,034.00	3,752.83	6,325.00	(2,572.17)	3,752.83	6,325.00	(2,572.17)	38,709.00
96910.2	cvsc plot fees	361,595.00	30,132.92	31,216.00	(1,083.08)	30,132.92	31,216.00	(1,083.08)	330,379.00
96910.3	preneed trans to gen	51,676.00	4,306.33		4,306.33	4,306.33		4,306.33	51,676.00
96910.4	csvc vaults	90,044.00	7,503.67	7,737.00	(233.33)	7,503.67	7,737.00	(233.33)	82,307.00
96910.5	csvc open & close	121,383.00	10,115.25	11,877.00	(1,761.75)	10,115.25	11,877.00	(1,761.75)	109,506.00
96910.6	cvsc misc	23,237.00	1,936.42	535.38	1,401.04	1,936.42	535.38	1,401.04	22,701.62
96910.8	csvc markers	26,088.00	2,174.00	3,780.00	(1,606.00)	2,174.00	3,780.00	(1,606.00)	22,308.00
96910.0	cemetery services other	5,417.00	451.42		451.42	451.42		451.42	5,417.00
96910.0	***	***	***	***	***	***	***	***	***
96911.0	plot refund	-	-		-	-		-	-
97300.0	donations	-	-		-	-		-	-
97300.1	memorial day donation	300.00	25.00		25.00	25.00		25.00	300.00
97300.0	donations other	-	-		-	-		-	-
97300.0	***	***	***	***	***	***	***	***	***
97310.0	returned check chgs	-	-		-	-		-	-
	Convenience Fees								
	Fund Balance Reserve	667,097.00	55,591.42		55,591.42	55,591.42		55,591.42	667,097.00

	FY 2024		July				July-July				annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget		
	1	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual		
		A	B	C	D	E	F	G	H		
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)		
TOTAL INCOME		1,075,843.00	89,653.58	64,881.38	24,772.20	89,653.58	64,881.38	24,772.20	1,010,961.62		
EXPENSE											
	merchant deposit fees	-	-	40.85	(40.85)	-	40.85	(40.85)	(40.85)		
11100.0	salary	250,000.00	20,833.33		20,833.33	20,833.33		20,833.33	250,000.00		
11240.0	board	8,000.00	666.67		666.67	666.67		666.67	8,000.00		
11320.0	overtime	4,000.00	333.33		333.33	333.33		333.33	4,000.00		
12100.0	retire	60,000.00	5,000.00		5,000.00	5,000.00		5,000.00	60,000.00		
12200.0	oasdh	18,000.00	1,500.00		1,500.00	1,500.00		1,500.00	18,000.00		
12300.0	group insur	47,000.00	3,916.67		3,916.67	3,916.67		3,916.67	47,000.00		
12400.0	comp insur	8,000.00	666.67		666.67	666.67		666.67	8,000.00		
12500.0	sui	500.00	41.67		41.67	41.67		41.67	500.00		
20050.0	advert	-	-		-	-		-	-		
20290.0	business exp	12,000.00	1,000.00	1,093.84	(93.84)	1,000.00	1,093.84	(93.84)	10,906.16		
20350.0	education & training	4,000.00	333.33		333.33	333.33		333.33	4,000.00		
20380.0	employee recog	1,000.00	83.33	270.19	(186.86)	83.33	270.19	(186.86)	729.81		
20510.0	liability insur	14,500.00	1,208.33		1,208.33	1,208.33		1,208.33	14,500.00		
20610.0	membership	1,700.00	141.67		141.67	141.67		141.67	1,700.00		
20760.0	office supplies	3,000.00	250.00	101.33	148.67	250.00	101.33	148.67	2,898.67		
20810.0	postage	4,000.00	333.33	144.18	189.15	333.33	144.18	189.15	3,855.82		
21030.0	agrt / hortl services	6,000.00	500.00		500.00	500.00		500.00	6,000.00		
21040.0	agrt / hortl supplies	9,000.00	750.00	3,895.97	(3,145.97)	750.00	3,895.97	(3,145.97)	5,104.03		
21910.0	electricity	8,500.00	708.33	483.68	224.65	708.33	483.68	224.65	8,016.32		
21930.0	refuse collection	5,000.00	416.67		416.67	416.67		416.67	5,000.00		
21950.0	stormwater	800.00	66.67		66.67	66.67		66.67	800.00		
21970.0	telephone	6,300.00	525.00	469.53	55.47	525.00	469.53	55.47	5,830.47		
21980.0	water	14,500.00	1,208.33		1,208.33	1,208.33		1,208.33	14,500.00		
22050.0	auto maint services	5,000.00	416.67		416.67	416.67		416.67	5,000.00		
22060.0	auto maint supplies	5,000.00	416.67	(22.00)	438.67	416.67	(22.00)	438.67	5,022.00		
22260.0	expend tools	4,000.00	333.33	565.55	(232.22)	333.33	565.55	(232.22)	3,434.45		
22360.0	fuel lube	10,000.00	833.33	400.84	432.49	833.33	400.84	432.49	9,599.16		
22750.0	rent equipment	3,000.00	250.00		250.00	250.00		250.00	3,000.00		
22810.0	shop equip services	1,000.00	83.33		83.33	83.33		83.33	1,000.00		
22820.0	shop equip supplies	4,000.00	333.33		333.33	333.33		333.33	4,000.00		
22910.0	other equip services	500.00	41.67		41.67	41.67		41.67	500.00		
22920.0	other equip supplies	1,200.00	100.00		100.00	100.00		100.00	1,200.00		
23130.0	uniforms	1,000.00	83.33		83.33	83.33		83.33	1,000.00		
23210.0	custodial services	-	-		-	-		-	-		
25050.0	accounting	18,000.00	1,500.00		1,500.00	1,500.00		1,500.00	18,000.00		
25070.0	asses coll services	10,000.00	833.33	3,008.00	(2,174.67)	833.33	3,008.00	(2,174.67)	6,992.00		

	FY 2024		July			July-July			annual
	months for this report	annual	1/12	month	month to	ytd	ytd	ytd to	budget
	1	budget	0.0833%	actual	budget diff	budget	actual	budget diff	to actual
		A	B	C	D	E	F	G	H
			(1/12 of A)		(+B-C)	(B x #mon)		(+E-F)	(+A-F)
25310.0	general counsel	2,000.00	166.67	964.66	(797.99)	166.67	964.66	(797.99)	1,035.34
25910.0	other prof services	19,000.00	1,583.33		1,583.33	1,583.33		1,583.33	19,000.00
28520.0	memorial day	12,720.00	1,060.00		1,060.00	1,060.00		1,060.00	12,720.00
28520.1	memorial temp workers	21,280.00	1,773.33		1,773.33	1,773.33		1,773.33	21,280.00
28980.0	other operating supplies	25,000.00	2,083.33	248.96	1,834.37	2,083.33	248.96	1,834.37	24,751.04
28990.0	other operating services	13,400.00	1,116.67		1,116.67	1,116.67		1,116.67	13,400.00
28990.1	temp workers	150,000.00	12,500.00	16,148.51	(3,648.51)	12,500.00	16,481.51	(3,981.51)	133,518.49
28990.2	gates	6,600.00	550.00	650.00	(100.00)	550.00	650.00	(100.00)	5,950.00
29340.0	public works	500.00	41.67		41.67	41.67		41.67	500.00
32100.0	lease interest	-	-		-	-		-	-
32300.0	lease payment	-	-		-	-		-	-
41010.0	land purchase	169,843.00	14,153.58		14,153.58	14,153.58		14,153.58	169,843.00
42020.0	structure / impr	25,000.00	2,083.33	1,500.00	583.33	2,083.33	1,500.00	583.33	23,500.00
43030.0	equipment	50,000.00	4,166.67		4,166.67	4,166.67		4,166.67	50,000.00
44030.0	computer software	-	-		-	-		-	-
66900.0	reconciliation differences	-	-		-	-		-	-
80400.0	commodities	32,000.00	2,666.67	864.18	1,802.49	2,666.67	864.18	1,802.49	31,135.82
80400.1	scroll plates	-	-	1,124.89	(1,124.89)	-	1,124.89	(1,124.89)	(1,124.89)
80400.2	urn vaults	-	-		-	-		-	-
80410.0	bank serv chgs	-	-		-	-		-	-
TOTAL EXPENSE		1,075,843.00	75,500.00	31,953.16	43,546.84	75,500.00	31,953.16	43,213.84	873,713.84
NET ORDINARY INCOME			-		-	-		-	-
OTHER INCOME/EXPENSE			-		-	-	-	-	-
OTHER EXPENSE			-		-	-	-	-	-
89999.0	transfer to pre-need liab	-	-	3,718.13	(3,718.13)	-	3,718.13	(3,718.13)	(3,718.13)
TOTAL OTHER EXPENS		-	-	3,718.13	(3,718.13)	-	3,718.13	(3,718.13)	(3,718.13)
NET OTHER INCOME/EXPENSE		-	-	3,718.13	(3,718.13)	-	3,718.13	(3,718.13)	(3,718.13)
			-		-	-		-	-
NET INCOME		-	14,153.58	29,210.09	(15,056.51)	14,153.58	29,210.09	(14,723.51)	140,965.91