



FAIR OAKS CEMETERY DISTRICT

Guillermo Barron
District Manager
Mysti Lingenfelter
Admin Assist
Gonzalo Vega
District Foreman

7780 Olive Street Fair Oaks, CA 95628

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ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Peter Schroeder

**"It is our mission to partner with our community to
preserve our past & memorialize our future."**

Minutes

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, March 8, 2023, at 9:15 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

1. Call to Order-9:15 a.m.
 - Chairman Clouse called the meeting to order at 9:15am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Pat Vogel, Pete Schroeder, and Carolyn Flood, Bob Clouse, Don Neufeld, Foreman Gonzalo Vega, DM Guillermo Barron, and Secretary Mysti Lingenfelter.
4. Public Comment on any agenda items - Open or Closed.
 - No Public Present
5. Unfinished Business - Board Discussion & Possible Action Items
 - A. Update on Land/Tax Issues
 - Trustee Schroeder will meet with Rich Desmond and Vanessa from his staff to come up with ideas to resolve our tax issues.
 - B. Survey for interest in the FOCD board
 - Motion to accept the brochure as corrected. Moved by Trustee Flood, 2nd by Trustee Vogel. Approved 5/0/0
 - Brochure to be available by March 29th FOCAP meeting.
 - C. Tour of Expansions
 - This item moved to next meeting.
6. Finance Committee Report
 - Finance committee met prior to the board meeting. Trustee Vogel reported total claims were \$36,550.22
7. Consent Calendar
 - A. Approval of Board Minutes of February 8, 2023
 - B. Approval of Special Meeting Minutes of February 13, 2023
 - C. Approval of Claims
 - Motion to accept the consent calendar as presented. Moved by Trustee Neufeld 2nd by Trustee Flood. Approved 5/0/0
8. Investment Committee Report
 - This item moved to next meeting, as reports were unavailable.
9. Information Items
 - A. District Foreman's Monthly Report
 - i. Safety Report
 - This month's safety meeting was held on preventing eye injuries.
 - ii. Any unusual activities
 - Nothing to report.
 - B. DM's Monthly Reports:
 - i. Sales

Fair Oaks Cemetery District Minutes for Board of Trustees Meeting March 8, 2023

- District sales reported as \$50,108.00 (Total Income \$54,092.00 includes taxes and interest earned)
 - ii. Internments
- District's 18 burials consisted of 11 cremations and 7 caskets.
 - iii. Attendance
- District Employee's attendance is up to date.
 - iv. Website Contacts
- Google Analytics showed 113 visits to our website in January.
 - v. Correspondence
- District hired a tree company to remove several trees.
- Neighbor repaired fence on property line, District will pay half the bill.
 - vi. Upcoming events, conferences, and trainings
- Nothing to report.
 - vii. Major Purchases or other Extraordinary Expenditure
- DM is currently getting price quotes to fix the emergency replacement of the roof on the office.
 - viii. Incidents
- Trees that needed removed; videos shown of tree rot.

10. New Business - Board Discussion & Possible Action Items:

- Nothing to report.

11. Trustees Discussions, Questions, & Comments

- Trustee Vogel reported the next FOCAP meeting will be held at the FOCD on March 29, 2023 at 4pm

12. Adjournment

- Chairman Clouse adjourned the meeting at 10:50 am

Approved as X read _____ corrected.
Prepared by: Mysti Lingenfelter Board Secretary

Votes: <u>5</u> Ayes
<u>0</u> Nays
<u>0</u> Abstain
<u>0</u> Absent