



# FAIR OAKS CEMETERY DISTRICT

Guillermo Barron  
District Manager  
Mysti Lingenfelter  
Admin Assist  
Gonzalo Vega  
District Foreman

7780 Olive Street Fair Oaks, CA 95628

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[www.fairoakscemetery.com](http://www.fairoakscemetery.com)

ESTABLISHED 1902

BOARD OF TRUSTEES  
Robert Clouse-Chairman  
Carolyn Flood-Vice Chairman  
Patricia Vogel  
Albert D. Neufeld  
Peter Schroeder

**"It is our mission to partner with our community to  
preserve our past & memorialize our future."**

## Minutes

### OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, July 13, 2022, at 9:15 am  
District Office  
7780 Olive St.  
Fair Oaks, CA 95628

Due to COVID-19 precautions this meeting will be held in person and online via Zoom.

1. Call to Order-9:15 a.m.
  - Vice Chairman Flood called the meeting to order at 9:15am
2. Pledge of Allegiance
  - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
  - Present were trustees Pat Vogel, Pete Schroeder, Don Neufeld, and Carolyn Flood, DM Guillermo Barron, Foreman Gonzalo Vega, and Employee Mysti Lingenfelter. Trustee Robert Clouse arrived late.
4. Public Comment on any agenda items - Open or Closed.
  - Teri & Richard Agayoff requested the board honor the old pricing, even though they came on July 1<sup>st</sup> after the price change.
  - Bob Vogel & Jeanie Clouse were also in attendance.
5. Unfinished Business - Board Discussion & Possible Action Items
  - A. Update on Land/Tax Issues
    - No updates.
  - B. QuickBooks / CemSites
    - Integration has begun and will hopefully be completed by end of July.
6. Finance Committee Report
  - Finance committee met prior to the board meeting. Treasurer Vogel reported total claims were \$34,975.03
7. Consent Calendar
  - A. Approval of Board Minutes of June 8, 2022
  - B. Approval of Claims
    - Motion to accept the consent calendar as written. Moved by Trustee Schroeder 2<sup>nd</sup> by Trustee Flood. Approved 4/0/1 Absent
8. Investment Committee Report
  - Investment Committee met prior to the board meeting. The current market is very up and down. Our investments are long term and should stabilize in the months ahead.
  - Total amount in Principle: \$2,400,000
  - Total amount in Interest: \$1,300,000
9. Information Items
  - A. District Foreman's Monthly Report
    - i. Safety Report
      - This month's safety meeting was held on proper eyewear.
      - ii. Any unusual activities
    - Lock broken

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting July 13, 2022

- Sprinkler Heads/ Valves have been tampered with.
- Cemetery will put caps on the valves and lock them down.

B. DM's Monthly Reports:

i. Sales

- District sales reported as \$81,919.86 (Total Income \$87,400.62)

ii. Internments

- District's 20 burials consisted of 9 cremations and 11 caskets

iii. Attendance

- District Employee's attendance is up to date

iv. Website Contacts

- Google Analytics showed 260 visits to our website in June.

- Chamber Catcher page showed 31 visits.

v. Correspondence

- Mr. Sissom had expressed displeasure in a mark on his father's headstone.

- Board informed DM that the marker policy stands, and we can give him referrals of who to contact for assistance.

vi. Upcoming events, conferences, and trainings

- Trustee Schroeder and DM Barron will be attending the GSRMA conference in October

vii. Major Purchases or other Extraordinary Expenditure

1. Weed eaters/Blowers

- DM Purchased several electric weed eaters and blowers. District Staff will test them ~~out~~ over the next couple of months.

- Staff given a directive to provide a cost comparison of electric and gas when possible.

viii. Incidents

1. Security Proposal

- Staff given direction to put together a cost analysis of putting in cameras at each entrance and the security patrol we currently have.

10. New Business - Board Discussion & Possible Action Items:

A. Possible Exception to Price Change

- Motion to not accept the request of the lower price, as the date of inquiry was on July 1, 2022. Moved by Trustee Flood 2<sup>nd</sup> by Trustee Vogel. Approved 4/0/1 Abstain

11. Trustees Discussions, Questions, & Comments

- Trustee Vogel spoke with Nick Fogel from "Clean & Sober" and they would like to volunteer next year.

12. Adjournment

- Chairman Clouse adjourned the meeting at 10:56 am

Approved as Bob Clouse read \_\_\_\_\_ corrected.

Prepared by: Mysti Lingenfelter Chairman  
Secretary

|                 |
|-----------------|
| Votes: ___ Ayes |
| ___ Nays        |
| ___ Abstain     |
| ___ Absent      |