



Guillermo Barron
District Manager
Teresa Day
Admin Assist
Mysti Lingenfelter
Admin Assist

FAIR OAKS CEMETERY

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ESTABLISHED 1902

BOARD OF TRUSTEES
Robert Clouse-Chairman
Carolyn Flood-Vice Chairman
Patricia Vogel
Albert D. Neufeld
Peter Schroeder

**“It is our mission to partner with our community to
preserve our past & memorialize our future”**

Minutes

OF SPECIAL MEETING OF THE BOARD OF TRUSTEES OF FAIR OAKS CEMETERY DISTRICT

Wednesday, January 6, 2020 at 10:00 am

District Office

7780 Olive St.

Fair Oaks, CA 95628

Due to COVID-19 precautions this meeting will be held in person **and** online via Zoom

1. Call to Order-10:00 a.m.
 - Chairman Clouse called the meeting to order at 10:02 am
2. Pledge of Allegiance
 - Those assembled recited the Pledge of Allegiance
3. Roll Call of Board
 - Present were trustees Robert Clouse, Carolyn Flood, Albert Neufeld, Patricia Vogel, Peter Schroeder, and DM Guillermo Barron. Employee Mysti Lingenfelter was also present.
4. Public Comment on any agenda items - Open or Closed
 - No public present
5. Recess to Closed Session
 - Chairman Clouse recessed to closed session at 10:21am
 - A. Public Employee Performance Evaluation - pursuant to Gov. Code 54957
Title: District Manager
6. Reconvene to Open Session and Report any Action Taken During Closed Session
 - Chairman Clouse called the meeting back to open session at 12:16 pm
 - Chairman Clouse reported the review had been completed.
7. Salary/Wage for District Manager Position
 - Chairman Clouse asked this item to be moved to the next board meeting on January 13, 2021.
8. Trustees Discussions, Questions, & Comments
 - Chairman Clouse asked DM about what he thinks about the past year.
 - DM Barron reviewed the work done on the Fountains project, the new Cubbies, the office remodel, the retaining wall at the back of the shop, and learning things inside the office. Barron stated that the way we do things outside and inside compliment each other and that is more understandable now.
 - Trustee Flood asked about ongoing pursuit for college, and if DM Barron has a mentor.
 - DM Barron stated he has several other cemetery Managers he can call for advice, and as for college, it is not in his budget to attend at this time.
 - Chairman Clouse express concern for this and assured DM Barron that the District could help with costs.
 - Trustee Schroeder asked how much of a priority land acquisition would be.

Fair Oaks Cemetery District Agenda for Board of Trustees Meeting January 6, 2020

- DM Barron said ideally within 5 years, or we may need to pull out roads to allow for more burials.

9. Adjournment

- Chairman Clouse adjourned the meeting at 12:18pm

Approved as X read _____ corrected

Chairman

Prepared by: Mysti Lingenfelter

Secretary

Votes: <u> </u> Ayes
<u> </u> Nays
<u> </u> Abstain
<u> </u> Absent