

Regular Board Meeting  
Of Wednesday, December 12, 2018

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Beverly Dodds, Carolyn Flood, Don Neufeld, and Patricia Vogel, DM Terri Perrin and DF Guillermo Barron. Visitors present: None

Public Comment: None

DM Reports: DM Perrin reported on the November sales, burials, safety meeting, major purchases and attendance.

Major Purchases: \$3000.00 CemSites final payment.

DF Report: DF Barron spoke of Overhead & Hard Hat safety. They inspect hard hats every 6 months. They continue to make low grave and headstone inspections daily. The Grasshopper mower clutch went out, but we are doing the repair work on it. We may need to purchase another Grasshopper in a few years, as the John Deere mowers are getting older.

Web Site Hits: 366

Incident Report: None

Correspondence: Subdivision project at 4740 New York Avenue, 2019 PCA Equipment show, SIA Security increased price to \$362.00, agenda for CAPC Conference in Monterey, CA, (at least 2 Board Members should attend), update from Irene Castro, and letter of intent for RMAP.

Old Business: Check list for daily duties for DM and Administrative Assistant job still in progress. Board asked if Janet Petersen letter of denial was sent. DM Perrin explained that she talked to Mrs. Petersen on the phone. Mrs. Petersen was sad they couldn't be buried here, but appreciated the Board taking the time to consider them.

Finance Committee Report: Trustee Vogel reported that the Committee met, reviewed the claims and recommends approval for \$23,989.07 under the Consent Calendar.

Oak Knoll Development: DM Perrin spoke to Jimmy Pinocchio, he is working on another project and he will be giving us information to run by District Counsel Bob Hunt. Prevailing wages will be coming will be a big issue. We will eventually need to transfer the PreNeed money, when we start the concrete retaining wall and fencing. DF Barron suggested the best way to proceed would be to do the concrete strips and fencing first. DM Perrin told the board the Newbill house is vacant and there is acreage

for sale on Orange Avenue.

Nominations for SDAC: Motion to nominate Carolyn Flood for SDAC Committee was made by Chairman Clouse and 2<sup>nd</sup> by Trustee Dodds. The Motion Passed 5-0.

GSRMA Election: No action taken, as it did not apply to the District.

Consent Calendar: Approval of the Board Minutes for Special Meeting on November 13, 2018. A motion was made by Trustee Flood for approval of the minutes and seconded by Trustee Dodds. The motion passed 4-0-1 abstain (Vogel).

Approval of the Board Minutes for Board Meeting on November 14, 2018. A motion was made by Trustee Flood for approval of the minutes with the LAFCo Special District notes corrections and seconded by Trustee Vogel. The motion passed 5-0.

Approval of the Board Minutes for Special Meeting on November 16, 2018. A Motion was made by Trustee Flood for the approval of the minutes and seconded by Trustee Vogel. The motion was passed 5-0.

Approval of the Claims for November 14, 2018. A motion was made by Trustee Dodds to approve claims as submitted and seconded by Chairman Clouse. The motion passed 5-0.

Meeting was adjourned to closed session.

Open Session/Closed Session Report: Public Employee Appointment. Trustee Flood motioned to nominate Guillermo Barron as District Manager effective January 13, 2019. Trustee Neufeld seconded and the motion passed 5-0.

Public Employee Complaint: District Counsel, Bob Hunt, wrote a letter to the Board of Pajaro Valley Cemetery.

Salary for District Manager: Trustee Vogel motioned to pay District Manager, Guillermo Barron, \$28.00/HR for the first 90 days and will be reviewed at that time. Motion was seconded by Trustee Flood and motioned passed 5-0.

Trustees Questions & Comments: Chairman Clouse shared his concerns about repairing benches in the Village. Because these benches are owned by private individuals, the Fair Oaks Cemetery District cannot accept responsibility for their repairs because of the liability to the District.

Trustee Vogel again mentioned that our equipment should not be loaned out. She found four people in a golf cart speeding, the four people in the golf cart were from Clean and Sober. Chairman Clouse said he would talk to Don Troutman, he also said that Fair Oaks Chamber of Commerce has liability insurance that would cover our equipment in the event that something happens. Chairman Clouse also suggested contacting Mark Marshall of GSRMA about making a policy about the use of our equipment.

Chairman Clouse said our next meeting is Wednesday, January 9th.

Adjournment: With no further business, the meeting adjourned at 11:07 a.m.

Approved as \_\_\_\_\_ read \_\_\_\_\_ corrected

\_\_\_\_\_ Chairman

Prepared by \_\_\_\_\_ Secretary

Votes: \_\_\_\_\_ Ayes  
\_\_\_\_\_ Nays  
\_\_\_\_\_ Abstain  
\_\_\_\_\_ Absent