

Regular Board Meeting
Of Wednesday, December 13, 2017

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Beverly Dodds, Patricia Vogel, Carolyn Flood, Tom Askins, DM Terri Perrin DF Guillermo Barron. . Visitors present: Jim Monteton

Public Comment: None

DM Reports: DM Perrin reported on the November sales, burials, safety meeting, major purchases and attendance.

Web Site Hits: 348

Incident Report: An old oak tree from our neighbor, Curtis Johnson's house, fell into the cemetery in the North West section and caused tree damage as well as fence damage. Mr. Johnson asked me to get some quotes and he would pay for the damage. DM Perrin received a quote from Fallen Leaf Tree Service for \$1200 and a quote from Arrow Fence Co. for \$1994. Afterward, DM Perrin received a phone call from Mr. Johnson's insurance company. They asked for pictures and information. Farmers Insurance Company is reviewing the information before payment is made.

DF Barron reported that concrete pad was being poured for the new single niche with 10" more than the last niche. He suggested using pavers around the first single niche which would add 10".

Ray Young had approved a bench in the Oak Knoll section that would be placed in the roadway. Since it would cause the bench to encroach in the roadway, it was decided to move the bench to another area where it wouldn't cause roadway problems. The Board decided that both the District Manager and District Foreman would approve benches.

Correspondence: Per the attached. The Cemetery Advisory Commission is looking for people to join. Trustee Flood motioned to add Guillermo's name to the Commission and was seconded by Trustee Vogel. The motioned passed 5-0. SIA Security is raising its price from \$325 per month to \$343 per month. The Board asked DM Perrin to check Compass about licenses for the correct prices.

Old Business: DM Perrin said she received the amendment for our GSRMA policy.

Jim Monteton-Sylvan Cemetery District-Endowment Care Funds: Mr. Monteton noted that there is no calculation on "forever". Payment will still be made for a Groundskeeper to take care of the cemetery. There will be utility bills, a person needed to open and close the gates, etc. Their cemetery is still looking

to find land. DM Perrin told Mr. Monteton that she would mail some information from a conference she attended that was presented by Attorney, Bob Hunt and Mel Lewis of Cordeiro Vault Co.

Facilities Committee Report: Trustee Askins said that Guillermo is doing an excellent job.

Finance Committee Report: Trustee Vogel reported that the Committee met, reviewed the claims and recommends approval for \$38,046.67 under the Consent Calendar.

The Fair Oaks Community Partnership Committee: Trustee Vogel reported they want to change the name and that 70% of the property owners have not signed on with PBid. Also, the International Rotary is planting 100 trees to be done by the Park District, Water District and the Cemetery District. The plantings will start on Saturday @ 10 a.m. at Phoenix Park.

Investment Committee Report: Trustee Flood said the Committee will set up a meeting.

Oak Knoll Development: Chairman Clouse, DM Perrin and DF Barron met with Jimmy Pinocchio. Maps were reviewed. Jimmy Pinocchio said he should have something in January and will then meet with the Board.

Voss Civil Engineer Waiver: No response from Jeff Voss. Chairman Clouse will contact our legal counsel, Bob Hunt.

Consent Calendar: Trustee Askins motioned to approve the Consent Calendar with the correct spelling of Gum Ranch and was seconded by Trustee Vogel. The motion passed 5-0.

Marker Setting Policy: Per our current policy, the Board recommended there should be drawings along with the written description. DF Barron had done some drawings, but the Board wanted something more professional. They suggested contacting Doug Proctor to do the drawings.

Review Inspection Policy-III Procedure: Under that policy number, it was suggested that trying to inspect the entire cemetery on a weekly basis would prove to be nearly impossible. DM Perrin asked the Board to consider a change. Trustee Flood motioned to change from weekly to bi-weekly and was seconded by Trustee Dodds. The motion passed 5-0.

Exchange Facilities Committee to District Foreman Report: The Board agreed and there will be no Facilities Committee.

Exchange Holidays from Cesar Chavez Day to Day after Christmas: All Trustees agreed and DM Perrin will send out an email, letting the Funeral Homes know we will be closed the day after Christmas.

Trustees Questions & Comments: None

Adjournment: With no further business, the meeting adjourned at 11:09 a.m.

Approved as _____ read _____ corrected
_____ Chairman

Prepared by _____ Secretary

Votes: _____Ayes
_____ Nays
_____Abstain
_____ Absent