

Regular Board Meeting
Of Wednesday, April 12, 2017

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Thomas Askins, Beverly Dodds, Carolyn Flood, Patricia Vogel, DM Raymond Young, Lead man Guillermo Barron and OM Terri Perrin. Visitors present were Jeff Voss of Voss Civil Engineer and Mark Hand of Classic Fence Co.

Public Comment: None

DM Reports: DM Young reported on the April sales, burials, safety meeting, major purchases and attendance.

Web Site Hits: 366

Incident Report: None

Correspondence: Per the attached.

Old Business: OM Perrin is waiting for a response from CPA, Scott German, regarding sick leave being paid out when an employee retires. She will contact him again.

Facilities Committee Report: Trustee Askins said the trees are being taken care of and everything looks good.

Finance Committee Report: Trustee Dodds reported that the Committee met, reviewed the claims and recommends approval for \$58,580.56 under the Consent Calendar.

The Fair Oaks Community Partnership Action Committee Report: Trustee Vogel said the meeting last night was a well-attended. PBID will affect the property owners in the Village, as they are the ones who will be paying for the improvements. They are looking into a 4 lane road through the Village. This will be a 5 year plan with 120 property owners in the zone. DM Young will download the zone map.

Oak Knoll Development: The western wall in no more than 7'. The wall will be laddered. The fence and the wall are on our property (including foundations). 6' panels stay away from the tree roots. Jeff Voss and Mark Hand will work together to conceive a plan for the fencing.

Memorial Day Committee Report; Trustee Askins said the speakers are confirmed and the program is in progress.

Investment Committee Report: Trustee Askins reported that he and Trustee Flood met and everything is in order.

Consent Calendar: Trustee Askins motioned to approve the Consent Calendar and was seconded by Trustee Vogel. The motion passed 5-0.

Disposition of GSRMA for FY 20017/2018: DM Young said the deadline is May 30th. The efforts to form a JPA have been disbanded. As in the past, the Fair Oaks Cemetery should submit a letter of notice to withdraw from GSRMA, as it is good business. Trustee Flood motioned to submit the letter to GSRMA and was seconded by Trustee Vogel. The motion passed 5-0.

Coordination of Benefits for Employees who receive SDI Benefits: Trustee Flood motioned to approve the coordination of SDI benefits policy and was seconded by Trustee Askins. The motion passed 5-0.

Approval of IIPP Policy: Trustee Askins motioned to approve the Injury & Illness Prevention Policy and was seconded by Trustee Flood. The motion passed 5-0. Items such as prescription drugs, shoes and boots stipend will be discussed at the May meeting. All of the Trustees were advised to have their changes and/or additions to this policy ready for the May meeting.

Nepotism Policy: Trustee Askins motioned to approve the Nepotism Policy and was seconded by Trustee Dodds. The motion passed 5-0. Chairman Clouse asked that the word "Agency" be substituted with Fair Oaks Cemetery District.

Approval of Road Repair Bids: The bids were reviewed and Trustee Flood motioned to accept the Economical Asphalt bid and was seconded by Trustee Askins. The motion passed 5-0.

Ray's 20th Year of Service with FOCD: Trustee Vogel presented DM Young with a Certificate of Recognition for his 20 years of service from Assemblyman Kevin Kiley's office, through his assistant, Charlie Curry. Also, Trustee Dodds motioned to give DM Young a check for \$1,000 for his 20 year anniversary as a performance bonus and was seconded by Trustee Askins. The motion passed 4-0-1 absent (Flood had to leave early).

Questions & Comments: Chairman Clouse said the next meeting will be held on Wednesday, May 10th. Trustee Dodds asked about the Trustees raising their hands before addressing the Board. Chairman Clouse said he will take better control of the Board meeting.

Adjournment: With no further business, the meeting adjourned at 11:02 a.m.

Approved as _____ read _____ corrected

_____ Chairman

Prepared by _____ Secretary

Votes _____ Ayes
_____ Nays
_____ Abstain
_____ Absent