

Regular Board Meeting  
Of Wednesday, January 09, 2018

Call to Order: Chairman Clouse called the meeting to order at 9:15 a.m. and those assembled recited the Pledge of Allegiance.

Roll Call: Present were Trustees Robert Clouse, Beverly Dodds, Carolyn Flood, Don Neufeld, Patricia Vogel, DM Terri Perrin and DF Guillermo Barron. Employees Teresa Day and Mysti Lingenfelter were also present. Visitors present: District's Counsel, Bob Hunt and Fechter & Co. CPA's, Scott German.

Public Comment: None

DM Reports: DM Perrin reported on the December sales, burials, safety meeting, major purchases and attendance.

Major Purchases: None

DF Report: DF Barron said the Safety Meeting was about gravesite safety and communication. Per Chairman Clouse's request, DF Barron reported on estimates for 10 tents @ \$14,000 and 10 frames & tops @ \$9,800.

Web Site Hits: 342

Incident Report: Due to the winds, the awnings over the Oak Knoll cubbies had damage to the metal poles and some of the canvas tops were ripped.

Correspondence: Per the attached. Also, there will be the Fair Oaks Chamber of Commerce luncheon @ Smokey Oaks Tavern to kick off the New Year and the Carmichael Chamber of Commerce luncheon with speaker, Taro Arai of Mikuni Restaurant Group.

Old Business: DM Perrin handed over some folders with information for property purchase. Chairman Clouse said he would like to form a Committee, including community involvement, to try and secure some land for the future of Fair Oaks Cemetery District. Currently, there are 278 available plots for sale. At the last meeting, DM Perrin said she spoke with Mrs. Peterson on the phone and explained the reason why she and her husband are not eligible to be buried in Fair Oaks Cemetery. Trustee Flood said that we should have a letter on file, as a paper trail, regarding our response to Janet Peterson. Also, Teresa Day and Mysti Lingenfelter will review their job duties, as they will be sharing duties.

Finance Committee Report: Trustee Vogel reported that the Committee met, reviewed the claims and recommends approval for \$21,631.07 under the Consent Calendar.

Oak Knoll Development: DM Perrin spoke to Jimmy Pinocchio, who was to contact District Counsel, Bob Hunt. Bob Hunt has not had contact with Mr. Pinocchio. Chairman Clouse asked if a Contractor he knew could contact Bob Hunt to help with the necessary contract information.

GSRMA Loss Experience Presentation: Betsey Downey reviewed the Cemetery losses. For the past 10 years, Fair Oaks Cemetery has had 6 claims, costing a total of \$1558.00. From 2003, there have been 4 Liability claims and 4 Property claims. 4 claims have been successfully defended, only costing Attorney fees. Fair Oaks Cemetery District has been involved in the RMAP program, which could result in a 10% decrease of our member contribution.

Fechter & Co., CPA's: Scott German presented the Financial Statement Audit for FY 2017-2018. He asked that the Trustees review the draft copy of the audit. If there were any questions or changes to be made, to contact him before he presents the final audit at the February meeting.

Oath of Office: Each Trustee signed their annual Oaths of Office.

Terri's Retirement: Her Retirement date is January 12, 2019. A gathering will be held at the Fair Oaks Community Clubhouse.

Loaning Out Cemetery Property: Chairman Clouse spoke with Don Troutman of Clean and Sober Living, who does Community Service that involves the Fair Oaks Cemetery District's use of their golf carts. He mentioned that his group would not volunteer without the use of our golf carts. Fair Oaks Cemetery loans equipment, golf carts, tables, tents, and chairs to the Fair Oaks Chamber of Commerce, FOVEC, FOFLA, the Fair Oaks Recreation and Park District, and the Fair Oaks Rotary Club.

Consent Calendar: Trustee Flood motioned to approve the Consent Calendar and was seconded by Trustee Dodds. The motion passed 5-0.

Nominations for Chairman: Trustee Flood nominated Bob Clouse as Chairman. With no further nominations, the vote was 5-0.

Nominations for Vice-Chair: Trustee Vogel nominated Carolyn Flood as Vice-Chair. With no further nominations, the vote was 5-0.

Nominations for Secretary/Clerk: Trustee Flood nominated Teresa Day as Secretary/Clerk to the Board. With no further nominations, the vote was 5-0.

Nominations for Deputy Secretary/Clerk: Trustee Neufeld nominated Mysti Lingenfelter as Deputy Secretary/Clerk to the Board. With no further nomination, the vote was 5-0.

Approval of Indemnity Agreement: Tabled until the February 13<sup>th</sup> meeting.

Approval of Resolution 2019-01-Transfer of Funds: Trustee Flood motioned to approve Resolution 2019-01, as presented, and was seconded by Trustee Vogel. The motion passed 5-0.

Signature Authorizations: Chairman motioned to add Albert Neufeld, Guillermo Barron, and Teresa Day, as stated signatures, and was seconded by Trustee Vogel. The motion passed 5-0. Signatures include: Bob Clouse, Carolyn Flood, Albert (Don) Neufeld, Guillermo Barron, and Teresa Day.

Trustees Questions & Comments: Trustee Vogel mentioned that the benches in the Fair Oaks Village were facilitated by Ray Young. The benches on Fair Oaks Blvd. are the responsibility of the owners and the benches in the Fair Oaks Theatre Festival are the responsibility of the FOTF.

Chairman Clouse said our next meeting is Wednesday, February 13, 2019

Adjournment: With no further business, the meeting adjourned at 12:05 a.m.

Approved as \_\_\_\_\_ read \_\_\_\_\_ corrected

\_\_\_\_\_ Chairman

Prepared by \_\_\_\_\_ Secretary

Votes: \_\_\_\_\_ Ayes  
\_\_\_\_\_ Nays  
\_\_\_\_\_ Abstain  
\_\_\_\_\_ Absent